

BEST Committee Meeting Minutes

Date: March 2, 2026

Time: 1:00 p.m. – 2:00 p.m.

Attendance: Remote

Members Present: Zach Stanfield, Tate Borcoman

Staff Present: Becky Ehling, Brittney Stephens, Traci Stivers, Amy Miller

Guests Present: Laura Hicks, Dan Bates, Tom Duffy, Paige Sheridan, Kimberly Imwalle

Absent: Scott Gafvert

1. Call to Order

Chair Stanfield called the meeting to order at 1:01 p.m.

Approval of Previous Meeting Minutes

The January 5, 2026 meeting minutes were reviewed and made official.

2. Director of Community Relations Report

Traci Stivers, Director of Community Relations, presented her report. She shared updates regarding the move from the Warren County Administration Building to the Warren County OhioMeansJobs (OMJ) location.

She also highlighted her continued participation in the Adopt-A-Class initiative and discussed the second Carlisle High School Career Fair. During the event, the Carlisle superintendent expressed interest in strengthening collaboration with BCW to help make the school more workforce ready.

Traci also shared that she has begun making connections with Lebanon High School.

3. Discussion Items

Traci noted that she would like to see more businesses become involved in BCW committees and encouraged members to send her employer connections so she can make introductions and facilitate engagement.

Chair Stanfield shared that it may be beneficial to develop a clear outline explaining the value of committee participation, helping potential members better understand the benefits of joining.

He also encouraged all committee and board members to consider making at least one introduction or bringing one new individual to a future meeting.

Chair Stanfield further noted that a key goal for 2026 is to finalize the fiscal agent, allowing the board and committees to move forward effectively with their projects.

4. Adjournment

Chair Stanfield adjourned the meeting at 1:28 p.m.