

# Budget & Finance Committee Meeting Minutes

---

Meeting Date: November 12, 2025

Meeting Time: 3:30 pm to 4:30 pm

Location: Teams

## Attendance

**Present:** Remote:

**Members Present:** David Fehr (Chair), Ron Rohlfing, Nate Strange

**Staff Present:** Becky Ehling, Brittney Stephens, Sal Consiglio, Traci Stivers

**Guests Present:** Jenna Short

**Absent:** Tate Borcoman

## I. Welcome & Attendance

Presenter: David Fehr

Committee Chair David Fehr opened the meeting at 3:33 p.m.

## II. Approval of Previous Meeting Minutes

Document: October 15, 2025, Meeting Minutes

No comments or corrections. Minutes were approved as submitted.

## III. Roles & Responsibilities Review

Presenter: David Fehr

Reviewed roles and responsibilities of the committee.

## IV. Status of Funds / Financial Update

Presenters: Sal Consiglio

### Grants Liquidating 9 of 2025:

- Fully liquidated.

### Grants Liquidating 9 of 2026:

- Adult: 77% spent, 89% obligated
- Dislocated Worker: 63% spent, 70% obligated
- Youth: 62% spent, 70% obligated
- No issues meeting spending targets; ahead of schedule
- Administrative budget: 40% spent, 50% obligated
- FY25 Rapid Response: 6% spent (after recent allocation)
- State Special Grant SFY25: 100% spent
- PY24 RESEA: 54% spent, 63% obligated

#### **Grants Liquidating 9 of 2027:**

- Adult: 7% spent, 14% obligated in Butler & Clermont Counties
- Dislocated Worker: funds obligated; \$25,000 held back for Dimalanta
- Youth: \$25,000 held back, not spent (\$5,000 Dimalanta and \$20,000 VR Headsets)
- Administration: minimal spending to date
- SFY26 State Special Project (OJT Pilot): 0% spent
- PY25 RESEA: 0% spent

#### **Youth Compliance:**

- Youth compliance is on track. and

#### **Non-restricted**

- There are no concerns with expenditures from these funds

## **V. Budgets**

Presenters: Sal Consiglio

- Overall, the WIB is on track with the current budget, slightly under budget at this time.
- No concerns were raised regarding expenditures.

## **VI. Discussion Items**

A. A draft of the 2026 projected budget was presented and reviewed.

David Fehr requested a simplified, one-page “Year-to-Date” tab showing:

- 2025 budget
- 2025 spending to date
- 2026 projected budget

Committee agreed to advance the draft budget to Executive Committee.

B. Fiscal agent transition and updates were presented.

C. Traci presented her mileage and event budget and confirmed alignment with committee expectations.

## **VII. Adjournment**

**Presenter:** David Fehr

Meeting adjourned at 4:29 p.m.

**Next Committee Meeting:** December 10, 2025, | 3:30–4:30 p.m., the committee agrees that this meeting will be cancelled.