

Budget and Finance Meeting Minutes

Workforce Development Board: Butler Clermont Warren

Meeting Date: August 13, 2025

Meeting Time: 3:30pm – 4:30pm

Location: TEAMS

Attendance

Present Remote:

Members: Chair – David Fehr, Nate Strange, Ron Rohlving

Staff: Becky Ehling, Traci Stivers, Brittney Stephens, Sal Consiglio, Amy Miller

Guests: Josh Hisle

I. Welcome & Attendance

Presenter: David Fher

Meeting was called to order at 3:32pm

II. Approval of Previous Meeting Minutes

Document: July 9, 2025 Meeting Minutes

No comments or corrections. Minutes were approved as submitted.

III. Roles & Responsibilities Review

Presenter: David Fehr

Reviewed roles and responsibilities of the committee.

IV. Status of Funds / Financial Update

Presenters: Sal Consiglio

Grants Liquidating on September 30, 2025

- Adult: 100% spent

- Dislocated Worker: 100% spent
- Youth: 100% spent
- Administrative: 100% spent
- OMJ Branding: 100% spent
- RESEA: 100% spent
- QUEST: 13% spent

Grants Liquidating on September 30, 2026

- Adult: 59% spent; 70% obligated of total grant
- Dislocated Worker: 28% spent; 70% obligated of total grant
- Youth: 44% spent; 44% obligated of total grant
- PY24 RESEA: 28% spent; 68% obligated of total grant
- FY25 Rapid Response: 0% spent or obligated (funds distributed between Clermont County and Warren County)
- SFY25 State Special Project Grant: 100% spent

Additional Notes

- Youth Compliance remains on track with no concerns.

V. Budgets

Presenters: Sal Consiglio

Budget to Actual Update

- The Budget to Actual reflects expenses through June 30, 2025. The WIB is currently 48% spent.
- Sal reported no concerns at this time.

Local Funds

- David Fehr requested that the dashboard reflect that the Duke Grant is managed through the 501(c)(3), highlighting the effort involved in obtaining the 501(c)(3) status.
- Executive Director Ehling will prepare proper documentation to present regarding the 501(c)(3) to determine if the *Ohio to Work* funds can be rolled into the 501(c)(3).
- There are concerns that *Ohio to Work* funds may need to remain at the WIB level since the allocation was originally made to the WIB.

VI. Discussion Items

Fiscal Agent Update

- Executive Director Ehling presented an update to the committee regarding the transition to a new fiscal agent effective January 1, 2026.

Future Planning

- The committee discussed the potential of becoming a Council of Governments (COG). Executive Director Ehling and staff will begin researching this option.

VII. Adjournment

Presenter: David Fehr

Meeting adjourned at 4:33pm