

Education & Training Committee Meeting Minutes

Butler Clermont Warren Workforce Development Board

Date: April 27, 2026

Member Present: Sarah Johnson

Staff Present: Becky Ehling, Amy Miller, Traci Stivers

Guests Present: Rob Edling, Josh Hisle, Paige Sheridan

I. Call to Order

Executive Director Becky Ehling called the meeting to order at 3:00 p.m.

II. Approval of Previous Meeting Minutes

The previous meeting minutes were distributed in advance. No corrections or comments were offered, and the minutes stood as the official record.

III. Committee Roles and Responsibilities

The Education & Training Committee's ad hoc roles and responsibilities were provided for informational review..

IV. Fifth Annual Workforce Development Forum

A. Program Format and Audience

The Committee continued planning the Fifth Annual Workforce Development Forum, scheduled for the fourth Friday in September at Miami University Voice of America Learning Center. The working theme was "Apprenticeship and Culture."

John Groom of VEGA confirmed that he would present on workplace culture.

A panel discussion on apprenticeships will follow. Traci Stivers will secure panelists.

D. Vendors and Sponsorship

Vendor invitations will remain closely connected to the forum's culture and apprenticeship themes.

The Committee discussed seeking a forum sponsor.

V. Next Meeting

The next Education & Training Committee meeting is scheduled for June 22, 2026, from 3:00 to 4:00 p.m. Staff will continue securing panelists, sponsorship, and promotional materials in the interim.

VI. Adjournment

With no further business before the Committee, Executive Director Becky Ehling adjourned the meeting at 3:45 p.m.