

## Education & Training Committee Meeting Minutes

Butler Clermont Warren/Workforce Development Board

October 27, 2025, | 3:00-4:30pm PM EDT

### Attendance

#### Present: Remote

**Members:** Chair-Joy Lytle, Steve Whyne

**Staff:** Becky Ehling, Traci Stivers, Brittney Stephens, Amy Miller

**Guests:** Krista Clark, Julie Ridge, Paige Sheridan, Jesse Flint, Josh Heisel, Chelsea Engel, Susan Hakel, Nick Lindberg. Samy Broyles (entered at 3:18 PM)

### Welcome & Attendance

The meeting was opened by Committee Chair Joy Lytle at 3:02 PM.

The Education & Training Committee Meeting Minutes from the previous meeting on June 23, 2025, were reviewed and made official as the formal record.

### Annual Workforce Development Forum

Traci Stivers presented the survey results from the 4th Annual Workforce Development Forum. The forum was well received by attendees, and the Committee discussed planning for the next year's event.

Topics discussed included:

- Polytech and hosting the new advanced manufacturing facility in Hamilton
- TechCred, JobsOhio, and Apprenticeships
- Panel of Employers Who Have Done Apprenticeships
- How to Build Culture
- Onboarding and Culture

Staff will work on putting an agenda and topics together to present in January at the next Committee meeting.

### 2026 Meeting Schedule

The proposed 2026 meeting schedule was presented, and Chair Joy Lytle would like to review this and make sure that she is available the proposed dates.

Note: Joy Lytle suggested possibly reducing the meeting duration to one hour, from 3:00 PM to 4:00 PM.

### Adjournment

The meeting was adjourned at 3:40 PM.