

# Emerging Workforce Committee

## Meeting Minutes

Butler Clermont Warren Workforce Development Board

**Date:** May 11, 2026

**Members/Partners Present:** Amy Miller, Paige Sheridan, Josh Hisle, Tonia Reed Williams, Chelsea Engel, Jill Cates

**Staff Present:** Becky Ehling, Traci Stivers

**Guest Present:** Bob Pautke

### I. Call to Order

Executive Director Becky Ehling called the meeting to order at 1:01 p.m.

### II. Youth Event Final Planning

#### A. Attendance, Location, and Event Schedule

The Committee reviewed final preparations for the May 14 youth event at Eastgate Crossroads.. The event will begin with a welcome from Boyce Swift and a keynote presentation by Bob Pautke, followed by the rotations, lunch, closing remarks, and prize drawings.

#### B. Breakout Sessions

The first breakout session will feature speed mentoring led by Boyce Swift and supported by business leaders and young professionals. The second, coordinated by Traci Stivers, will feature speakers discussing their career paths, work ethic, persistence, professional appearance, and lessons learned. The third, coordinated by Easterseals Redwood, will focus on dressing for success and appropriate interview attire. Each group will participate in all three sessions before reconvening in the main room.

#### C. Registration, Enrollment, and Prizes

Paige Sheridan reported that raffle cards were being printed and would collect the information needed to create mini registrations for potential program enrollment.

#### D. Presentations, Technology, and Event Materials

Bob Pautke confirmed that he understood the event flow and would send his PowerPoint presentation to Traci Stivers. Eastgate Crossroads offered rolling television displays and agreed to preload presentation materials when received in advance.

#### E. Volunteers and Room Setup

Traci Stivers reported that she had contacted volunteers to confirm their availability and identify any scheduling limitations before making final assignments.

The Committee discussed moving tables and chairs, setting up the clothing demonstration, and assembling the backdrop and selfie station.

### **F. Post-Event Follow-Up**

The Committee agreed to collect post-event feedback using a SurveyMonkey survey accessed through a QR code.

The next committee meeting was intended to review survey results, thank-you correspondence, event strengths and challenges, and a possible date for the following year.

### **III. Adjournment**

Becky Ehling adjourned the meeting at 1:28 p.m.