

Emerging Workforce (Youth) Committee Meeting Minutes

Workforce Development Board: Butler Clermont Warren

Committee/Group: Emerging Workforce Committee

Meeting Date: January 12, 2026

Meeting Time: 1:00 p.m. – 2:00 p.m.

Location: Remote (TEAMS)

Attendance: Remote

Members Present: Chair-Boyce Swift, Brittany Cousins

Staff Present: Traci Stivers, Brittney Stephens, Amy Miller

Guests Present: Paige Sheridan, Tonia Williams, Bob Fisher, Julie Cates, Chelsea Engel, Ernie Dimalanta

I. Welcome & Attendance

Committee Chair Boyce Swift opened the meeting at 1:00 p.m.

II. Approval of Previous Meeting Minutes

The December meeting minutes were reviewed and approved.

III. Committee Discussion & Updates

A. Youth Focus Group – Late January

The committee discussed finalizing questions for the youth focus group scheduled for the end of January. Questions to be added to list included how youth find information about jobs, what makes a job a good job, what the hardest part of working is, and what employers need to know about youth. Julie Cates will send additional questions from a prior initiative.

B. Emerging Workforce Name Review

Ernie Dimalanta provided a brief presentation on developing a list of potential names to send to Traci Stivers and Brittney Stephens for reconsideration of the Emerging Workforce name regarding what to call “youth”. Names will be presented to youth on January 29th and revisited at the next meeting.

C. Spring Forum – March 26th

Discussion included planning for the Spring Forum on March 26th. Boyce will provide Kings Island passes for attendees. The board will be asked to donate gift cards at the quarterly meeting for prizes. Traci Stivers sent a Save the Date to board members for speed mentoring to see if anyone would be interested. She will send another follow up email.

D. Event Coordination & Next Steps

Jill and Tonia from Easterseals will coordinate the fashion show. Boyce will connect with Samy regarding participation. Traci Stivers will email Zach Stanfield regarding the mental health and wellness portion of the event. Brittney Stephens will send the agenda to Ernie Dimalanta for flyer development. The committee aims to finalize all details at the February meeting.

IV. Adjournment

The meeting was adjourned at 1:53 p.m.