



BEST (Business) Committee Minutes

WIBBCW - Workforce Investment Board of Butler | Clermont | Warren
Apr 4, 2022 at 3:00 PM EDT

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<https://us02web.zoom.us/j/82976202067?pwd=bSsvOC91akN1dFVva1hQeGxldkhRQT09>

Attendance

Members Present:

Matt Fetty, Michelle Snow

Members Present (Remote):

Callie Amann, Dan Bates, Tate Borcoman, Vetta Brantley, Jessica Dean, Becky Ehling, Joy Lytle, Amy Miller

Members Absent:

Kevin Boehner, David Fehr, Pamela Green, Michael McNamara, Jill Meyer, Ron Rohlfing, Matt Schnipke, Zach Stanfield, Mike Stater, Ann Steward, Sherry Taylor, Steve Wayne

I. Welcome & Attendance

A. Minutes from March 7, 2022

No formal action needs to be done.

The previous committee minutes are presented to committee for review and reference purposes.

If you have any changes or additions to the minutes, please let Becky know.

 [BEST \(Business\) Committee Meeting Minutes 03 07 2022 - DRAFT Revised.docx](#)

Any questions or concerns about the minutes, please contact Becky.

II. Roles & Responsibilities

 [Business Relations Committee.docx](#)

Michael McNamara - Chairmanship will end in November, 2022.

By-laws states 2 years

Replacement - Business or Economic Development Representative.

III. Old Business

A. AMIP Presentation

Becky and Jessica presented on March 24th at AMIP (Advanced Manufacturing Industry Partnership) along with Jason Ashbrook from Area 13 and Tara Johnson-Noem from Northern Kentucky WDB.

The presentation was successful as someone had already emailed for an introduction.

B. WIOA Incumbent Worker Training Grant Policy

Need dialog to re-evaluate the wording and length of the IWT policy, to submit in the next Board Meeting .

Reduce number of pages, and/or add a one page executive summary.

Funding: Amy & Becky will ask at OWA Forum.

- how others are using this?

- possibly go through OMJ (Dislocated Worker Adults) same kind of monies but used in a different way.

 [Incumbent Worker Training \(IWT\) Policy WIBBCW Final.docx](#)

Becky has a draft that she see's being a part of the policy, but the letter goes to the Businesses.

- Page 1 para. 1 -available monies coming out of Dislocated Workers Funds, not to exceed 20%, determined by the OMJs with WIB input.

Becky has a draft that she see's being a part of the policy, but the letter goes to the Businesses.

1. OMJ Comments

Asked the Directors their feedback as to how the policy will make it easier for them to do their jobs. There are a few questions for clarification/change:

- Page 1: At the OMJ level, use of funds will come from DLW funds, determined by the WIB Finance Committee.
- Page 3: Second bullet point – If the position is not full time but it could lead to full time – could that be acceptable?
- Dimalanta to review as well; cover sheet prior to the policy section. Are there request to see the Policy? Whatever is decided, has to be very straight-forward.
- Page 5: Full page could be removed?
- Page 7: How/who determines qualification? OMJ's?, Reference the State of Ohio? This process needs to be defined.

Amy noted that more time is needed to research what others are doing.

Policy is for internal use, but however, it is a public record.

Becky will send the one pager out for review to include the Out Reach Agency and review again before presenting to the Governance Committee.

We wish it could be shorter, but I think it is including a lot of the state:

<https://emanuals.jfs.ohio.gov/Workforce/WIOA/WIOAPL/WIOAPL-15-23-1.stm>

There is also a state memo to consider:

<https://jfs.ohio.gov/owd/WorkforceProf/Docs/MemoIncumbentWorkerTraining.stm>

Question - Legally can we write/re-write Policy?

Becky reiterated we're not asking to rewrite the Policy, but feedback as to how the policy makes it easier for them to do their job.

IV. New Business

None at this time.

V. General Discussion

1. We want to make sure we are business friendly.
2. We need a "Face of the WIB" and the Executive Committee will discuss in their next meeting.
Someone in the field meeting with people to progress the committee forward.

Let Becky know if you have any additional comments, or questions before the next meeting.

VI. Adjourn

A. Next Meeting will be May 2nd, 2022 from 3:00 pm- 4:00 pm

As previously discussed the meeting can be put on your calendars as a HOLD. If there is no need to meet it can be deleted.