



Governance Committee (WIBBCW) Minutes

WIBBCW - Workforce Investment Board of Butler | Clermont | Warren
Aug 23, 2021 at 11:00 AM EDT

<https://us02web.zoom.us/j/83790955119?pwd=aU5NOS9xOXRoMWJXclhlZjJFTytoZz09>

Attendance

Members Present (Remote):

Becky Ehling, Jerica Kruse, Ron Rohlfing, Roy Vanderford

Members Absent:

Michael Howell, Sarah Manley, Matt Owens

I. Welcome & Attendance

The Chair gave a brief description and overview of what has been happening with the BCWWIB along with its committees since the June 10th date where the CEO/Full Board decided to go a different direction and search for a new Executive Director.

II. Review Committee Membership

Show the Governance Committee Members Listed on OnBoard

Discussion was held on how to get better participation from the Board members for the Quarterly CEO/Board meetings as well as the committee meetings. Training and awareness of what is expected of the board members was the factor which continued to come up in the conversation.

Discussion was held whether the committee should appoint a new chair, as Ron Rohlfing is the Board Chair. After review of the bylaws it was discussed he is not in violation of the bylaws if he hold both positions, therefore he will continue as Chair of the committee.

A. Board Membership Status

1. Membership Status

Vacancies: 2

- Labor Representative
- Business Representative 2 - Butler County
- Workforce (20% Option) - Barriers CBO - Clermont

Term Conclusion (9 years) - Karen Scherra

Discussion was held on the board members who are terming out to be able to stay with the board in an emeritus status. The board and staff are working on the language for the bylaws.

There are two vacancies in Butler County for Business Representatives. Discussion was held as to who would best fill these roles and the positions should come from Butler County as to have a fair representation on the board from all 3 counties. There was discussion of Kroger and Amazon being the representatives for these openings. Jerica Kruse volunteered to speak to the representatives she has relationships with and investigate if they would be interested in joining the board.

There is a Labor Representative position open. Staff was to meet with ACI later in a meeting and could see if they are interested in joining the board. ACI would meet the Labor Representation along with being an asset to staff with the Pre-Apprenticeship knowledge.

B. Rebranding of Committee Name

Bringing Committee names back in line with the Bylaws - Board Development Committee

III. Roles & Responsibilities

A. Review Bylaws Roles for Governance Committee - Board Development Committee Document (Attached)

 [Board Development Committee.docx](#)

The bylaws were presented for review. Much discussion was held on moving back toward to the way the bylaws are written. This is a project as we move forward with an Executive Director to review.

The below questions have been presented to each committee as they have met. Staff will put questions in an email and ask each committee member to share their thoughts and opinions. Staff will take all comments and incorporate into one document for the committee to review at the next meeting.

1. How does the committee see itself in alignment with the board?
2. What items does committee see as important to present to the board?
3. What is the Committee's vision recommendation to make the committee more engaging?
4. What are the barriers moving forward which needs addressed?
5. Rebuild what has worked and what hasn't from past meetings. Meeting times and length going forward.

IV. Project Status & Update

A. Regional & Local Plan: Status

<https://bcworkforce.com/wioa-regional-local-plan-2021/>

The staff reported the Regional and Local plan has been approved by the State. Mr. Vanderford comment this is a huge accomplishment and congratulated staff.

V. Productivity

VI. General Information & Discussion

A. OMJ Video

<https://www.youtube.com/channel/UCqJ7AzbPCpYcL8Kn-faMZBw/videos>

Chair and staff updated committee on the history and progression of this project. This project was initiated by Clermont County with Butler County taking the lead on the video. Dimalanta (outreach) was instrumental in facilitating the script and prompting the participants. This has evolved into another project with Channel 5. The Butler, Clermont and Warren County Ohio Means Jobs have been invited to participate in a job fair at Sharonville Convention Center and for \$6,500 have over 400 commercials shown at different times recognizing the BCW OMJs.

B. Board Decisions

VII. Adjourn

A. Decide on next meeting

It was decide to continue the meeting on the 3rd Monday at 11:00 am every month. Next meeting will be Sept. 20, 2021 at 11:00 am