



Governance Committee (WIBBCW) - Copy

Minutes

WIBBCW - Workforce Investment Board of Butler | Clermont | Warren
Nov 15, 2021 at 11:00 AM EST

<https://us02web.zoom.us/j/83790955119?pwd=aU5NOS9xOXRoMWJXclhlZjJFTytoZz09>

Attendance

Members Present:

Becky Ehling, Michael Howell, Matt Owens, Ron Rohlring

Members Present (Remote):

Jerica Kruse

Members Absent:

Germaine Butler, Sal Consiglio

I. Welcome & Attendance

Becky welcomed all and started the meeting.

A. Minutes from October 18, 2021 meeting

No minutes at this time. Minutes will be presented at next meeting.

Minutes from previous meetings are for informational use only.

None for this meeting.

II. Board and Committee Membership Status

Main mission of the committee currently is to completely staff the Board.

A. Maintain Board Certification Compliance: General Information

Member Orientation (New)

- Bylaws (Needs Updated/Revised)
- Policies (Needs Updated/Revised)
- Roles and Responsibilities

1. Membership Status

Vacancies: 4

- Labor Representative - Anthony Ricciardi, Allied Construction
- Business Representative - Amazon and Kroger (Jerrica connecting with business)
- Karen Scherra Board spot - Debbie Smith, Easterseals

III. Roles & Responsibilities

 [Board Development Committee.docx](#)

A. By-laws

- The board has recommended that we solicit to update the policies and by-laws
- It is felt that the committee structure is the most important at this time
- Will start with the by-law revisions/updates

IV. Project Status and Update

A. Start the process to update the policies and by-laws.

General Discussion:

A recommendation is being presented tomorrow to the Executive Committee for the Governance Committee to start working with Staff and OMJ's to update the policies and by-laws.

1. Board wants the local committee's along with OMJs to work together to update Policy's.

- Include OMJ Center Directors and Partnerships
- Partnerships with other districts to be able to support them more (good neighbors) and show consistency in policy
- Beck has spoken with OMJs and they are very much aboard.
- Take bits and pieces of what the OMJs feel we should work on first
- We may have some policies in place and those we don't have would also be a place to start
- Need manifest of policies we currently have
- Currently on OneDrive - Becky can only find a 'draft' folder
- Ron recommends a tab on the contract tracking spreadsheet called "Policies" - color coded
- Orange due end of this year Blue due end of 2022 for centralized location.
- Agreed to start with the by-law revisions/updates
- Continue at December meeting (membership & authority)

V. Suggested Actions for Committee and/or Board

- ##### A. Recruiting new Board Members and orientate them on their roles and responsibilities.

- What is the responsibility/vision of the Board? There is a one-liner on our website that may need to be updated.
- Help
- Guide
- Mentor
- What can be offered/what help could be give the OMJs?

VI. General Information & Discussion

A. Vision on website may need to be updated.

- Discuss Vision 1st when reaching out to new members
- Work on Agenda for next meeting
- Rochelle to give a brief overview of mission
- Review Article 2 & 3
- Update of where we are with Recruitment

VII. Adjourn

Ron adjourned the meeting.

- A. Next meeting is December 20, 2021 at 11:00 am