



# Emerging Workforce (Youth) Committee

## Minutes

WIBBCW - Workforce Investment Board of Butler | Clermont | Warren  
Jan 21, 2022 at 10:30 AM EST

### **Attendance**

#### **Members Present (Remont):**

Shonya Aigan  
Callie Amann  
Jessica Dean  
Chelsea Engel  
Josh Hisel  
Karen Karnes  
Amy Miller

#### **Staff (Remote):**

Becky Ehling

#### **Guests Present:**

Jill Case  
Todd Shilling

#### **Members Absent:**

Ed Conway  
Lee Denney  
Matt Fetty  
Justin Phillips  
Karen Scherra  
Frank Williams

#### I. Welcome and Attendance

All introduced themselves to Todd Shilling from Sinclair College.

#### II. Youth Contract RFQ

Start discussion on if any changes are needed for RFQ from previous years

A. The contract expires in Junes.

1. Let her know if you have any comments/additions/changes.
  - a. From time of selection, takes 2 months to obtain signatures from the County and through proper procedures.

### III. Event Planning

1. Where to have event
2. Length of event
3. Awards for event
4. Other brainstorming topics as meeting progresses.
  - May or June
    - Amy - June is not good because of school dates.
    - If not then, when ODJFS does it or in June
    - Callie asked that if anyone has any suggestions of where to have the event, please let Becky know.
    - Armco Park was suggested (convenient for Butler and Warren, not so much for Clermont) - Becky will check
    - Look at employers from Clermont we would invite, to see if they would agree
    - Becky will check another park off Loveland-Maderia - Lake Isabella (275).
  - Callie feels we should discuss having an MC
  - Need to move quickly as their schedules fill up very quickly
  - In Demand Jobs Week (State Event) possibility
  - Becky will follow up with OMJ to see if there is one planned for this year
  - Indoors -vs- Outdoors
    - Callie sent out info regarding renting a tent
  - Length of event
    - Each recipient will have approx. 10 minutes each for video/award/speech
    - 1 1/2 - 2 hrs with 15 - 20 min for Networking and how 'ver doervs
  - Event set-up
    - Hightop tables to be able to mingle
    - Seating tables
  - Budget
    - Becky to follow up with Sal (BRN Grant????).
    - Employer(s) may contribute or sponsor.
    - follow up with Warren Co. regarding Sponsorship guidelines
    - Are funds available to hire an Event Planner?
  - Agenda
    - We need a place holder to give a broad overview of what the WIB is and what it is we do

- This is not a "welfare" program but available for all
- Awards
  - Stand out employer/Most consistent employer
  - Mentorship (for employer)
  - Youth from each county recognized
  - Need to determine topics
  - Committee determine what 3 award(s) will be given out
  - one person from each county to receive an award
  - Becky asked all to survey their staff and send back to Becky to get out
  - Callie suggested Jill/Jessica/Callie to work on a Survey Monkey
  - 1 - Youth, 1 - Business
  - Staff submit nominations to Leadership Staff.
  - Nominees will want to share in some way (in person, recording, etc.)
  - Video of person talking about their success then bring up for award
  - Some type of information up showing other Businesses involved (that did not sponsor).
  - Becky will follow up with Dimalanta to see if this is something they can assist with.
- Becky will follow up with planning on In Demand Week (1 week of May?)
- We may need more meetings in between times to get this rapped up.
- Easterseals will follow up with surveys to get topics for awards.
- Karen Sherra's last day is in June, would like for her to be able to participate.
- Becky thanked Todd for joining the committee and asked those to invite to the committee if they know someone.

#### IV. Adjourn

Next meeting is February 9, 2022, 2:30 pm - 4:00 pm

Becky thanked all for coming and adjourned the meeting.