



## **Governance Committee (WIBBCW) Minutes**

January 24, 2022, 11:00 AM EST

<https://us02web.zoom.us/j/81105580428?pwd=dW1Dbnl6bnBlbmVFb2cxMjQ5amk3Zz09>

### Attendance

#### Members Present:

Becky Ehling, Jerica Kruse, Matt Owens, Ron Rohlfing

#### Members Absent:

Vetta Brantley, Germaine Butler, Sal Consiglio, Michael Howell, Roy Vanderford

### I. Welcome & Attendance

Ron welcomed all and opened the meeting.

#### A. Minutes from November 15, 2021, and December 20, 2021

No minutes at this time. Minutes will be presented at next meeting.

### II. Board Committee Membership Status

Sarah Manley and Andreas Brockmann are no longer with the Board.

Ron reaching out to Justin Conger and Karen Sherra as backup.

Zac Stanfield is interested in Vice Chair role and being more involved in the Workforce Development Board. Matt Owens is also interested in the role.

The Governance Committee has identified that there has not been effective onboarding and mentoring. Our plan is not yet constructed, but we have a consultant who is going to help us, and we are committed to making sure that for anyone who is going to be a part of this Leadership Team, more experienced Board members will nurture, onboard, and support our newest members. This is the culture of the Board, and we want to be

sure this is what this Committee does as well. He also stressed the need for commitment.

There are two Vice Chair seats vacant and according to our by-laws one must be occupied by a Businessperson because when the Chair leaves that seat must be occupied by a Businessperson.

Business vacancies - Andreas Brockmann is with another company and has expressed interest in being back on the Board. Becky will reach out to him to also see if he can recommend someone from Festos for his vacant seat per Matt's request.

Business Representative - Jerica has reached out to Brian at Kroger distribution and Aaron at Amazon. She also reached out to Ron's Admin to look at some dates within the next couple of weeks for him to talk with them about what the Board entails. Kroger is currently trying to hire new staff for the center, so they are very interested virtually. Amazon is also interested and to meet via Zoom.

Ad Hoc Committees (Education & Training), meet once a quarter 1-2 hours at the most. All other committees meet once a month. All meetings are virtual.

The Board did pass the Resolution to reach out to potential members virtually and that their membership could be always attended virtually.

For the next 6 months we will focus on training our Board. Part of what we'll have to do will be the perfunctory of Business. We are working hard to be sure the Board has a pathway of identifying the roles, supporting people through those roles, and tapping into those roles. We are working to also help define what Board members can bring (attributes, behaviors, ideas). The Youth Committee are doing Job Fairs to help them get employed and will be a great resource for Kroger and Amazon.

Dimalanta has also listed on our website that we are looking for businesses who would like to join the BCW Workforce Committee's Once on a committee they may want to become Board members.

#### A. Membership Status

Vacancies: 6

- Labor Representative - Anthony Ricciardi, Allied Construction
- Business Representative - Amazon and Kroger (Jerrica connecting with business)
- Karen Scherra Board spot - Debbie Smith, Easterseals
- 2 Business vacancies due to Andreas and Michelle

Term Renewals:

- Andreas Brockmann - No longer with Festo
- Michelle Snow - Resigned
- Justin Phillips

Term Conclusion (9-years)

- Karen Scherra



Roster 1-19-22.docx

Easterseals - Becky will follow up with Rochelle to see if there is a conflict of interest with Debbie Smith becoming a Board Member and Callie working on the Youth Committee.

III. Roles and Responsibilities



Board Development Committee.docx

IV. Project Status and Updates

A. By-Law Updates

Bylaw's review  
Sections IV, V VI



By-Laws 4, 5, 6 (1).docx



Local Board Side-by-Side - Final.pr

Article IV Meetings

\*Workforce Investment Board revised where needed, to reflect title change to Workforce Development Board as determined at 12/20/2021 meeting where needed.

Section 1.0: Regular Meetings

WIB to meet at least 3 times a year. We meet 4 times a year.

Section 2.0: Public Notice

Revised the word Administrator to "an administrator," to not specify anyone.

Section 3.0: Executive Session

No revision needed

Section 4.0: Meeting Minutes

No revision needed

Section 5.0: Parliamentary Procedures

Added sentence regarding Roberts Rules of Order.

"A copy of will be made available as a resource to board members."

Section 6.0: Meeting Participation - revised to - Non-Board Members Meeting Participation

Revised to - "Except for the WDB members, the Board Chair at their discretion, shall approve the participation of an individual and/or individuals in the WDB meetings and committee/team meetings.

Section 7.0: Attendance

Revised 1st Para - A vacancy may be declared by the appointing County Commission for any member who has missed more than four consecutive WDB and/or assigned Committee/team meetings.

Revised 2nd Para - As a reminder to the member, the Chair of the WDB will send a letter to any member who has missed three consecutive WDB and/or assigned committee/team meetings reminding him/her of the attendance policy.

Article V Committees

Section 1.0: Standing Committees

b) added the word - BEST Committee (currently being called)

c) added the word - Governance Committee (currently being called)

e) added the word - Emerging Workforce Committee (currently being called)

Section 2.0: Executive Committee

Section 2.1: Powers

Revised WIA to WIOA were needed  
added "and ratified in the consent agenda."

Section 2.2: Membership

V. Suggested Actions for Committee and/or Board

No discussion.

VI. General Information and Discussion

No discussion.

VII. Adjourn

Next meeting is February 21, 2022, 11:00a - 12:00n

We will start at Section 2.3: Officers, at the February 21st meeting.

Ron adjourned the meeting