



Executive Committee - Executive Session

Minutes

WIBBCW - Workforce Investment Board of Butler | Clermont | Warren

June 10, 2022 at 3:00 PM EDT

<https://us02web.zoom.us/j/2912014375?pwd=YzQyczlIRDQyUFRyYS94dTRjTktPdZ09>

Attendance

CEO/Proxies Present (Remote):

David Painter

David Fehr

CEO/Proxies Absent:

Donald Dixon

Shannon Jones

Martin Russell

Board Members Present (Remote):

Ron Rohlfig

Karen Scherra

Karolyn Ellingson

Joy Lytle

Michael McNamara

Michelle Snow

Board Members Absent:

Tate Borcoman

Justin Conger

Amy Miller

Staff Present (Remote):

Becky Ehling

Vetta Brantley

I. Welcome (Presenters: Ron Rohlfing)

Announce Opening of the meeting and Time (for Minutes) Welcoming Remarks & Introductions

For public workforce boards, we were able to secure a provision through the budget bill allowing local boards to conduct business through virtual means. This provision was passed July 1, 2021, and is **EFFECTIVE** after 90 days, **October 1, 2021**.

Ron called the meeting to order at 3:02 p.m.

He thanked Karen Scherra for her service to the Board and Committees.

Becky proceeded with Roll Call.

A. Role Call/Quorum

CEO/Proxies
David Painter
David Fehr
Martin Russell
Board Members
Ron Rohlfing
Justin Conger
Karolyn Ellingson
Michael McNamara
Karen Scherra
Michelle Snow
Tate Borcoman

Staff
Becky Ehling
Vetta Brantley

B. Call Meeting to Order

Chair: "I call the meeting to order"
- Address any personal items (if desired)
- Welcome new members (if relevant)
- Recognize retiring members
- Welcome visitors.

II. Consent Agenda

The Chair is seeking ratification of Consent Agenda.

To streamline Board meetings the WIBBCW includes a Consent Agenda. The consent agenda allows the Board to take care of routine business items in one action.

Items that are standard, non-controversial, and/or self-explanatory can be consolidated and approved with one motion and vote. As the name implies.

Items on the consent agenda assume general agreement, or consensus, on the approval or vote.

If you have any question on any consent agenda item, it can be directed to Becky Ehling or the appropriate Committee Chair prior to the meeting. If the question is not resolved to your satisfaction, you can request that the item be removed from the consent agenda during the meeting and discussed separately later in the meeting.

Consent Agendas allow for more constructive and meaningful use of your valuable time and allows the Board of Directors the opportunity to address more substantive workforce topics. Approval of the Consent Agenda requires a motion with a second the vote.

Motion:

Motion to approve Consent Agenda.

Motion moved - Karen Scherra

2nd - Karolyn Ellingson

Roll Call - All yes

A. Approval of Extension of Contract for Rochelle Daniels (WIOA Attorney)


Staff is asking for approval of Rochelle Daniels contract extension for WIOA Attorney services for the BCW/Workforce - Area 12 for the timeframe 7/1/22 - 6-30-25

 [Rochelle Daniels Qualifications.docx](#)

 [WIOA Attorney Agreement 7-1-22 6-30-25 Draft for Signatures.docx](#)

B. Approval of Extension of Contract for Area 12 WIOA Operator

Staff is asking for approval of Area 12 WIOA Operator contract extension between Butler County Board of County Commissioners and the Clermont - Warren Counties Board of Commissioners for the timeframe 7/1/22 - 6-30-23

 [WIOA Operator Services Agreement Extension DRAFT 6-6-22 for signatures.docx](#)

C. Approval of Extension of JobWorks Contract for RESEA services

Staff is asking for approval of JobWorks contract extension to support RESEA services for the BCW/Workforce - Area 12 for the timeframe 7/1/22 - 6-30-23

 [Extension Resolution JobWorks, Inc 7-1-22 6-30-23.docx](#)

Contract Jan - Jun. this extends the contract.

D. Approval of Contract Amendment for Easterseals

Staff is asking for approval of Easterseals contract amendment to support Youth services for the BCW/Workforce - Area 12 for the timeframe 7/1/22 - 6-30-23

 [Easterseals Contract Amendment for 2022-2023.docx](#)

E. Approval of recommendation to Appoint Doug Reichenberger from Miami University Butler County to the BCW/Workforce Board

Approval of recommendation to Butler County Commissioners to appoint Doug Reichenberger from Miami University, Butler County, to the BCW/Workforce Board for the remaining term of the Ed/Training: Higher Ed. position. 7/1/22 - 6/30/24

III. Executive Session

A. Motion to go into Executive Session

Motion to enter Executive Session:

To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the employee, official, licensee, or regulated individual requests a public hearing by division (G)(1) of section 121.22 of the Revised Code.

Time should be stated. Receive a second and roll call

Motion:

Motion to enter into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, or compensation of a public employee or official, in accordance with the ORC 121.22 (G)(1) at 3:15 p.m.

Motion moved - Joy Lytle

2nd - David Painter

Verbal Roll Call - All Yes

B. Return from Executive Session

Statement to exit Executive Session (time should be stated)

Committee returned from Executive Session at 3:43 p.m. Chair asked if there were any items for action from the Executive Session.

C. Any actions from Executive Session

Chair can ask for a motion with a second to approve the personnel items as were discussed in executive session. Once moved and seconded a roll call will take place.

If there is no items from executive session to act on the Board Chair will state there is no actions to come from executive session.

Motion:

Motion to make Becky the Executive Director of the WIB and also post the position for the Community Relationship Director to report to Becky.

Motion - Karolyn Ellingson

2nd - Karen Scherra

Verbal Roll Call – All yes (Karolyn Ellingson had Proxy for Justin Conger. Joy Lytle had Proxy for Tate Borcoman)

IV. Adjourn (Presenters: Ron Rohlfig)

A. Next meeting is July 19, 2022 at 1:30 pm

Meetings will be held 3rd Tuesday of Jan, Feb, Apr, May, July, Aug, Oct & Nov at 1:30

These meetings are set on Outlook Calendars as hold meetings.

These meetings will be held when items need to be addressed in between Quarterly CEO/Full Board Meeting.

Motion:

Motion to adjourn the meeting at 3:46 p.m.

Motion moved - David Painter

2nd - Michael McNamara

Verbal Roll Call - All Yes