



# Governance Committee Minutes

WIBBCW - Workforce Investment Board of Butler | Clermont | Warren

Mar 21, 2022 at 11:00 AM EDT

<https://us02web.zoom.us/j/83790955119?pwd=aU5NOS9xOXRoMWJXchIzjJFTytoZz09>

## Attendance

### Members Present (Remote):

Tate Borcoman, Vetta Brantley, Becky Ehling, Matt Owens, Ron Rohlifing

### Members Absent:

Michael Howell, Jerica Kruse

### Guests Present (Remote):

Matt Fetty, Amy Miller

### Staff Members Present:

Vetta Brantley, Becky Ehling

## I. Welcome & Attendance

### A. Minutes from November 15, 2021 meeting

Do not need official approval of minutes for the committee. Minutes are provided for review and comments/corrections where the minutes will become a record of the meetings for the WIBBCW

### B. Minutes from December 20, 2021 meeting

Do not need official approval of minutes for the committee. Minutes are provided for review and comments/corrections where the minutes will become a record of the meetings for the WIBBCW

### C. Minutes from January 24, 2022 meeting

Do not need official approval of minutes for the committee. Minutes are provided for review and comments/corrections where the minutes will become a record of the meetings for the WIBBCW

### D. No meeting in February 2022

Do not need official approval of minutes for the committee. Minutes are provided for review and comments/corrections where the minutes will become a record of the meetings for the WIBBCW

Ron motioned to accept all the minutes as written

Matt 2nd

## II. Board Committee Membership Status

### A. Membership Status

Vacancies: 6

- Labor Representative - Anthony Ricciardi, Allied Construction

- Business Representative - Amazon and Kroger (Jerrica connecting with business)
- Karen Scherra Board spot - Debbie Smith, Easterseals
- 2 Business vacancies due to Andreas and Michelle

Term Renewals:

- Andreas Brockmann - No longer with Festo
- Michelle Snow - Resigned
- Justin Phillips

Term Conclusion (9-years)

- Karen Scherra

 [Roster 1-19-22.xlsx](#)

Tate Borcoman is now our Vice Chair of the CEO/Full Board

Ron and Becky in talks with Joy Lytle, Clermont County Chamber – Commissioner Painter feels she will be an excellent choice. They will also have a follow up conversation with Commissioner Painter.

- Labor Representative - Anthony Ricciardi, Allied Construction - Becky will resend Anthony Ricciardi's resume' for 48 hr. review. If she does not hear back from the committee, it will be put before the board.

- Business Representative - Amazon and Kroger (Jerrica connecting with business)  
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Have not heard back from Kroger & Amazon – Ron will follow-up with Jerica. If Amazon not interested, Ron may reach out to Tate as Tate also has a contact at Amazon.

Ron will reach out to David Fehr for Butler County prospects.

- Karen Scherra Board spot - Debbie Smith, Easterseals – Debbie Smith was interested, but having Easterseals on the Board is a conflict according to the attorney - Becky will resend Resume' (CBO) of another individual for a 48-hr. review. If she does not hear back from the committee, it will be put before the board.

- 2 Business vacancies due to Andreas and Sarah

Term Renewals:

- Andreas Brockmann - No longer with Festo – still works in Warren Co. and wants to stay as a representative in the apprenticeship as a Partner as a candidate in Warren Co. Ron and Becky will follow up with Andreas. He will be invited to the next meeting.

- Sarah Manley – Resigned - Discussion are being held with Joy Lytle and follow up conversation with Commissioner Painter.

- Justin Phillips –

Term Conclusion (9-years) -

- Karen Scherra –Becky will send name & resume’ of CBO to committee

III. Roles and Responsibilities

 [Board Development Committee.docx](#)

IV. Project Status and Updates

A. By-Laws Update

By-Laws Review

Sections

 [Local Board Side-by-Side - Final.pdf](#)

 [Update WIBBCW By-Laws 12-20-21.docx](#)

 [ARTICLE V & 6 Review.docx](#)

Local Board Side-by-Side – Final attachment

Update WIBBCW By-Laws 12-20-21 attachment

ARTICLE V & 6 Review attachment

Article V Committees

Section 2.3: Officers – no changes

Section 3.0: Board Development Committee

There previously was a process for recruitment via Resume’

submission. Full Board will need to approve whomever the Board recommends. Becky will send out to committee

Section 4.0: Budget and Finance Committee

The Budget and Finance Committee is comprised of a representation of the CFO from each county

Becky suggests Fiscal Agent of current county but will discuss this with Rochelle.

Section 5.0: Business Relations Committee

Deleted For-fee One-Stop services

Change Marketing to Outreach

Section 6.0: Youth Committee – no changes

Section 7.0: Ad Hoc Committees – no changes

Start at 8.0: Committee Structure and Regulations at next meeting

V. Suggested Actions for Committee and/or Board

Matt would like to see more structure in our recruitment process, he will bring before us a form of Best Practice as a guide. He would like the team to get together throughout the year to 1) review Resume’s, 2) make nominations to determine who to send out letters to. He will put together a month-by-month structure to the committee to tweak for our needs.

VI. General Information and Discussion

Ron gave a brief recap of what the committee has been doing. Majority of focus has been in the following area:

Working on Vice Chair roles

Prospecting

Working on updating by-laws to reflect where we want to take the Board.

Revamping Governance Committee

Ron thanked the OMJs for being in attendance with their question(s).

The OMJs attended the Governance Board on 3/21/2022 to request revisions the Self-Sufficiency Policy – (Poverty Level) policy.

The current eligibility criteria for client eligibility is at 200% of the Federal Poverty Level. Other areas are between 250-300%. The request was to increase eligibility criteria to 300%.

Current Federal Poverty Level - 2022

Individual \$13,590, family of 2-\$18,310, family of 3-\$23,030, family of 4-\$27,750. This is updated annually.

Increasing to 300% will not need to be put in the PRC plan for the WIOA funding.

Ron agreed to increase to 300% w/research as an informed decision and asked the OMJs to begin tracking those folks eligible at 200% -vs- total eligible with the increase to 300% and share data with the Committee.

The policy will be reviewed, needed revision(s) applied, presented to Executive Committee for ratification at their next meeting. Upon ratification, revision(s) will be effective immediately.

VII. Adjourn

- A. Next meeting is scheduled for April 18, 2022 11:00 am - 12:00 pm