



Emerging Workforce (Youth) Committee

Minutes

WIBBCW - Workforce Investment Board of Butler | Clermont | Warren

May 11, 2022 at 2:30 PM EDT

<https://us02web.zoom.us/j/83947938975?pwd=MW9jcG0zWXVsS294YUI2RlZmTkQvZz09>

Attendance

Members Present:

Tate Borcoman, Vetta Brantley, Becky Ehling, Karen Karnes, Joy Lytle, Michael McNamara, Karen Scherra

Members Absent:

Shonya Agin, Callie Amann, Ed Conway, Lee Denney, Matt Fetty, Justin Phillips, Frank Williams

Guests Present:

Jessica Dean, Amy Miller, Chelsea Engel, Todd Schilling

I. Welcome and Attendance

Ron welcomed all and called the meeting to order at 1:30 p.m.

Becky proceeded with roll call.

A. Minutes from April 13, 2022 meeting.

Meetings approved with no changes.

II. Youth Contract RFP

The Youth RFP Review subcommittee of Karen Scherra, Karen Karnes, Jerica Kruse, Justin Phillips, Michelle Snow, Sal Consiglio, Germaine Butler, Becky Ehling and Vetta Brantley reviewed the proposals.

Discussion on the decision and what the contract procedure is. Where is the contract currently?

- Karen Scherra discussed a few of the qualification for the RFP.
- The RFP is currently under review by our Attorney, Rochelle Daniels and should be approved at the June 2nd full Board Committee meeting.
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III. Old Business

- Karen Scherra discussed the need for the next chair to be qualified to fulfill the role.
- Andreas Brockman was mentioned as a candidate for Chair.

A. Committee Chair

As we sadly say Goodbye to Karen Scherra, we need to backfill her position as Chair of the Youth Committee. This must be a current Board Member.

Do we have any nomination for Committee Chair?

Once nominated, Staff will present to Executive Committee for approval.

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- Andreas Brockman was mentioned as a candidate for Chair.

IV. New Business

A. Policy Review

The OMJs submitted their CCMEP Plans. All three were asked (required) to update Policy #605 Youth Follow-up Services. Policy #600, #601 and #605 were suggested to be updated.

Your plan and policies require some changes before it can be approved.

- This policy must be clarified to only include case management like job retention/career advancement plus supportive services, mentoring, financial literacy, activities to prepare for post-secondary training and LMI/career counseling. These are the only services allowable during follow up.

Staff is looking for recommendation from committee on the revision of policy. Once committee has wording in policy as they desire, the policy will be presented to the Executive Committee or CEO/Full Board meeting for final approval.

Staff has asked and received from the state a 60 day grace period to take the policy through the process.

 [WIBBCW Youth Follow-Up policy.pdf](#)

- It was suggested that Policy #605 be reworded. Becky will work up a few drafts incorporating the different suggestions and will email the drafts to memnbers for them to choose the best.

B. Next meeting agenda

Is there anything the committee wants to see on the agenda for the next meeting?

None at this time.

C. Outreach

- Dimalanta made TikTok videos for InDemand week and \$5K was paid to “Push” the promotion.

- Amy reported 79K views.

- We need to determine statistics of how many clients will visit the OMJ Centers as a result of view the videos.
- It was suggested to collect the videos on a YouTube channel or the website.
- Karen Scherra expressed that the committee would back this endeavor.

V. Adjourn

The next Youth Committee meeting will be in person at the Warren County Administration building, Commissioner's meeting room on the first floor. Meeting is scheduled for June 8th from 2:30-3:30.