



Education & Training Committee Meeting

Minutes April 24, 2023

Butler Clermont Warren/Workforce Development Board
Apr 24, 2023 at 3:00 PM EDT

@ <https://us02web.zoom.us/j/83734766202?pwd=eUE5WktrMm9ZcmwvSFp3ZTJZUzJqQT09>

Attendance

Present:

Members: Karolyn Ellingson (remote), Becky Ehling (remote), Andrew Hoekzema (remote), Karen Karnes (remote), Doug Reichenberger (remote), Traci Stivers (remote)
Guests: Matt Fetty (remote), Amy Miller (remote), Daphne Reeves (remote)

Absent:

Members: Cheryl Brackman, Margaret Jenkins, Nick Linberg, Joy Lytle, Glenda Neff, Justin Phillips, Julie Ridge

I. Welcome and Attendance

Chairwoman, Karolyn Ellingson, called the meeting to order at 3:02PM.

A. Minutes from January 23, 2023 Meeting

No formal action needs to be done.

The previous committee minutes are presented to committee for review and reference purposes.

If you have any changes or additions to the minutes, please let Becky know.

 [Ed & Training Jan 23, 2023.docx](#)

The minutes were reviewed, and no changes or comments were offered.

B. Review Committee Roster

Review the Committee Roster and see if there are members which no longer attend the meetings or no longer in positions.

 [Education and Training Committee Members.docx](#)

The list of names invited to each committee meeting was reviewed. Andy Hoekzema confirmed that Robert Sheehan, Theresa Thurston, Marty Lopinto and Mike Burck will no longer be attending and can be removed from the invitation list.

II. Roles and Responsibilities

Roles are attached to agenda for committee members as informational use only, no actions are needed.

 [Ad-Hoc Committees.docx](#)

III. Committee Chair Recommendation

Chair Ellingson term coming to an end. Committee is asking for a board member who would like to lead the committee for the next 2 years.

Chairwoman Ellingson reminded the group that she would like to step down as Chair and that she would be happy to help with the transition. No volunteers were offered.

IV. WIET List

Becky sent a copy of the State approved WIET List along with the Training Institutes that are currently used most often by the OMJs to each committee member via email.

Have Discussion as to what training providers providers would be best for our Area. We need to remember to keep the list diverse.

 [Providers Approved Status 1-4-23.xlsx](#)

 [Training institutes.xlsx](#)

The WEIT list was sent to all committee members via email to review. The goal is to reduce the 80-page list to include primarily educational institutes within the three-county region so as to keep the money and workforce local. Suggestions were made in regard to how best to sort the list and make it more manageable. State requirements for educational institutes to be eligible for funding were reviewed. It was determined the Chairwoman Ellingson, BCW staff and OMJ staff will meet to discuss.

V. Goals for Committee for 2023

Executive Director Ehling asked the committee to consider what their goals were for this committee.

A. Forum

We can partner with Miami Regional at VOA again this year. Becky can pull up the survey to decide on Breakout Sessions

B. Inventory Workforce Development Entities to remove duplication

This should be a goal for the year and part of the agenda until the Committee and Staff have had ample time to develop.

VI. Adjourn

Next meeting is June 26, 2023, from 3:00 - 4:30 pm

The main goal of this meeting is to work on the Forum