



BEST Committee Minutes

Butler Clermont Warren/Workforce Development Board

Mar 6, 2023 at 1:00 PM EST

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<https://us02web.zoom.us/j/82976202067?pwd=bSsvOC91akN1dFVva1hQeGxldkhRQT09>

Attendance

Present Remote:

Members:

Michael McNamara, Dan Bates, Tate Borcoman, Jessica Dean, David Fehr, Matt Fetty, Amy Miller, Traci Stivers

Absent:

Members:

Kevin Boehner, Justin Conger, Becky Ehling, Pamela Green, Jill Meyer, Ron Rohlfing, Matt Schnipke, Zach Stanfield, Mike Stater, Ann Steward, Sherry Taylor, Steve Whyne

I. Welcome and Attendance

Committee Chair McNamara welcomed everyone and thanked them for joining. He began by announcing that he has accepted a different position and would be stepping down from the Board and BEST committee.

A. Minutes from February 6, 2022 meeting.

 [BEST Committee Minutes Feb 2023.docx](#)

There are no changes to the minutes, they stand as the official document of the meeting.

II. Roles and Responsibilities

 [Business Relations Committee Bylaws.docx](#)

III. Old Business

There is no old business for the committee.

IV. Director of Community Relations Report

 [February Best Committee Report.docx](#)

 [Business Services.pdf](#)

 [CCMEP.pdf](#)

 [Job Seeker File.pdf](#)

 [On-The-Job-Training.pdf](#)

 [Pocket Folder.pdf](#)

 [Resource Dashboard.pdf](#)

Director of Community Relations, Traci Stivers had audio issues and the committee was unable to hear her. She dialed in, but sound was greatly distorted. Since so much of what the BEST committee focuses on relies on Traci's reports, Chairman McNamara determined it was best to go ahead and adjourn the meeting but requested that Mrs. Stivers send her report and dashboards to everyone via email.

- A. Review the 30-60-90 day goals for Director of Community Relations.

 [Director of Community Relations 30-60-90 \(2\).docx](#)

V. Adjourn

The meeting was adjourned at 1:18PM.

- A. The next meeting will be held on April 3, 2023 from 3PM-4PM.
This meeting will actually take place at 1PM.