



# BEST Committee Minutes

Butler Clermont Warren/Workforce Development Board  
Feb 6, 2023 at 1:00 PM EST

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<https://us02web.zoom.us/j/82976202067?pwd=bSsvOC91akN1dFVva1hQeGxldkhRQT09>

## Attendance

### Present:

Members: Dan Bates (remote), Tate Borcoman (remote), Jessica Dean (remote), David Fehr (remote), Michael McNamara (remote), Amy Miller (remote), Traci Stivers (remote)

Guests: Matt Fetty (remote), Amy Miller (remote)

### Absent:

Members: Kevin Boehner, Justin Conger, Becky Ehling, Pamela Green, Joy Lytle, Jill Meyer, Ron Rohlfing, Matt Schnipke, Zach Stanfield, Mike Stater, Ann Steward, Sherry Taylor, Steve Whayne

Guests: Debby Combs, Dana Heller, Barb Myer, Melissa O'Brien, Eric Plummer

#### I. Welcome and Attendance

Micheal McNamara, Chairperson, opened the meeting.

##### A. Minutes from December 5 , 2022 meeting.

No formal action needs to be done.

The previous committee minutes are presented to committee for review and reference purposes.

If you have any changes or additions to the minutes, please let Becky know.

 [BEST Committee Minutes 12-5-22 Draft.docx](#)

#### II. Roles and Responsibilities

Roles and Responsibilities are added to the agenda for a reference item for committee members - no action is needed.

 [Business Relations Committee - 7-19-22.docx](#)

#### III. Presentation by Advanced Manufacturing Industry Partnership

Debby Combs with Advanced Manufacturing Industry Partners presented information on a grant program.

 [AMIP GJC Grant.pptx](#)

#### IV. Director of Community Relations Report

Traci Stivers, Director of Community Relations, provided an overview of her activities the last two months. She reported that most people she encountered didn't really know what BCW was. Right now, awareness of the organization is key.

 [DCR 31-90 Day Report.docx](#)

 [31-90 Day Report Snapshot.pdf](#)

V. Old Business

- A. Review the 30-60-90 day goals for Director of Community Relations.

 [Director of Community Relations 30-60-90.docx](#)

VI. Adjourn

The meeting was adjourned at 1:35PM.

- A. The next meeting will be held on March 6, 2023 from 1PM-2PM.