



# Best Committee Meeting Minutes

Butler Clermont Warren/Workforce Development Board  
Jun 5, 2023 at 1:00 PM EDT

<https://us02web.zoom.us/j/82976202067?pwd=bSsvOC91akN1dFVva1hQeGxldkhRQT09>

## Attendance

### Present:

Members: Tom Duffy (remote), Matt Fetty (remote), Melissa O'Brien (remote), Eric Plummer (remote), Daphne Reeves (remote), Tate Borcoman (remote), Becky Ehling (remote), David Fehr (remote), Amy Miller (remote), Zach Stanfield (remote), Brittney Stephens (remote), Traci Stivers (remote)

### Absent:

Members: Dan Bates, Kevin Boehner, Justin Conger, Jessica Dean, Ron Rohlfig, Matt Schnipke, Mike Stater, Steve Whayne

#### I. Welcome and Attendance (Presenters: Becky Ehling, Zach Stanfield)

Becky will welcome Zach Stanfield to the position of Chair and hand the meeting to him.

Zach Stanfield, chairperson opened meeting at 1:01pm

#### A. Minutes from the May 1, 2023 Meeting.

 [Best Committee Meeting Minutes 5-1-23.docx](#)

No formal action needs to be done.

The previous committee minutes are presented to committee for review and reference purposes.

If you have any changes or additions to the minutes, please let Becky know

#### II. Roles and Responsibilities (Presenters: Zach Stanfield)

Roles and Responsibilities are added to the agenda for a reference item for committee members - no action is needed.

 [Business Relations Committee - 7-19-22.docx](#)

No action needed.

#### III. Director of Community Relations Report (Presenters: Traci Stivers, Zach Stanfield)

Traci Stivers, Director of Community Relations provided an overview of her progress since last meeting. Traci presented her dashboard and spreadsheet outlining her engagement and connections. Traci also talked about how social media has been very beneficial for her outreach and connections.

A. DCR Presents Report

 [BCW-Workforce DCR Quarterly Report.pdf](#)

 [DCR - 2nd Quarterly Report 2023.pdf](#)

 [DCR Re-Connections & Outcomes 6-1-23.pdf](#)

B. Q & A with DCR

Zach and Traci will meet on 06/15/2023 to discuss and set social media related goals for the committee to achieve.

Explore alternative paths to make connections(What tables do committee members sit at?)

IV. Goals of BEST Committee for 2023 and beyond (Presenters: Zach Stanfield)

With a new Chair and the DCR established and building off of the board retreat, what goals does the committee have to progress the BCW/Workforce in a forward directions?

 [BEST Committee Goals Questions.docx](#)

Goals list reviewed, any new goals need to be sent to Becky Ehling and she can add to current list to be discussed at July meeting.

V. Adjourn

Chairperson Zach Stanfield ended meeting at 1:51pm.

A. Discussion as to holding the July 3rd meeting

If the July 3rd meeting is held it will be from 1 pm - 2 pm If the vote is to cancel the July 3rd meeting, the next BEST Committee meeting will be Aug. 7th from 1 pm - 2 pm

July 3rd meeting to be rescheduled to July 10th from 1pm-2pm.