

Education & Training Committee Meeting - Event Minutes



Butler Clermont Warren/Workforce Development Board
Jun 26, 2023 at 3:00 PM

Attendance

Present Remote:

Members: Karolyn Ellingson, Kim Gates, Karen Karnes, Doug Reichenberger,

Staff: Becky Ehling, Traci Stivers, Brittney Stephens, Amy Miller, Matt Fetty, Daphne Reeves,

Guests: Sarah Grace UC Blue Ash (remote)

Absent:

Members: Cheryl Brackman, Andrew Hoekzema, Margaret Jenkins, Nick Linberg, Marty Lopinto, Joy Lytle, Glenda Neff, Justin Phillips, Julie Ridge, Robert Sheehan

I. Welcome and Attendance (Presenters: Karolyn Ellingson)

Committee Chair Karolyn Ellingson opened meeting at 3:06pm

Karolyn asked again if anyone would like to volunteer to take the Chair position. Becky stated she is working on this item also.

A. Meeting Minutes from April 24, 2023 Meeting

 [April 24, 2023 Eductaion and Training Minutes.docx](#)

No questions or comments on meeting minutes, they stand as the official record of the meeting.

II. Roles and Responsibilities (Presenters: Karolyn Ellingson)

 [Ad-Hoc Committees.docx](#)

Reviewed, no questions or comments.

III. Discussion of Forum Format (Presenters: Karolyn Ellingson)

A. Agenda and Speakers

 [Sumary of Survey.docx](#)

Vendors we need to make sure we invite in addition to the ones invited last year:

YMCA

County Community Services

County Developmental Disabilities

Agenda decided on:

1 ½ hour General Session – Retention and Engagement

Amy from AMIP as the moderator – Becky or Traci Contact

1. Someone from SHRM – Traci Contact

2. VEGA – Karolyn Contact

3. Medula - Karolyn Contact

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4. Koch - Karolyn Contact

Breakout #1

Title????

1. ESOL – Karen Karnes
2. Literacy and ESOL – Miami – Jerry Martin – Doug Contacting
3. Advics - ??? Contacting

Breakout #2

Supportive Services

1. Daphne – Clermont County – Public Assistance
2. Chris Johnson – Countryside YMCA – Child Care – Becky can contact
3. Chrystie Leisure – GMI – Working as a work community to solve problem – Becky can contact

B. Breakfast Menu

 [Catering Options 2023 Forum.xlsx](#)

Committee was presented 3 options for menus, all agreed to move forward with Miami University. Traci will work with Miami University to coordinate.

IV. Committee held general discussion

Traci will be working with Brittney to explain creating a chart of what the different schools on the list offer. We will have this to present at the next meeting.

Reviewed ITA (Individual Training Account) policy. Staff asked for added language in blue

The maximum amount for an ITA may not exceed \$15,000 of WIOA funds for program costs. **Any program 6 months or less cannot exceed \$6,500.00.**

Committee is recommending the added language to be presented to the Executive Committee for approval.

V. Adjourn

Meeting adjourned at 4:18 pm by Chair Karolyn Ellingson.