



# Governance Committee Meeting

Butler Clermont Warren/Workforce Development Board

Jan 23, 2023 at 11:00 AM EST

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<https://us02web.zoom.us/j/84964645956?pwd=VTlnMTJnUGl1TlhJSldtdHVLd3FQQT09>

## **Attendance**

### **Absent:**

Members: Becky Ehling, Michael Howell, Matt Owens, Jennifer Pitman, Ron Rohlifing, Traci Stivers

### I. Welcome and Attendance

#### A. Meeting Minutes from December 19, 2022

Do not need official approval of minutes for the committee. Minutes are provided for review and comments/corrections where the minutes then will become a record of the meetings for the BCW/Workforce.

 [Governance Committee Minutes 12-19-22.docx](#)

### II. Roles and Responsibilities

Roles are attached to the agenda for committee members as informational use only, no actions are needed.

 [Board Development Committee \(1\).docx](#)

### III. Board Member Status

Vacancies: 5

Three business representatives for Butler County

One vacancy for 20% barrier position/CBO – Butler County

One Vacancy for Business position - Warren County

One Vacancy for Labor Union - Clermont County

Prospecting:

Boyce Swift - Hamilton YMCA - Butler CBO - Should have Commissioners approval 1/24/23

Abby Melampy - Duke Energy - Butler County Business - Should have Commissioners approval 1/24/23

Tonya Stone - Deceuninck North America - Butler County Business - Has Executive Committee recommendation for appointment. Once we have all the paperwork, Becky will present to Commissioners.

Roy Breehne Jr. - Kaivac - Butler County Business - Has Executive Committee recommendation for appointment. Once we have all the paperwork, Becky will present to Commissioners.

Michelle Geiman - Kings Island - Warren County Business - Has Executive Committee recommendation for appointment. Once we have all the paperwork, Becky will present to Commissioners.

Anthony Ricciardi is no longer with ACI therefore we will be prospecting for Clermont County - Labor Union. Once this position is filled, barring no one has to leave, we will have a full board.

 [Roster Proposal 1-17-23.xlsx](#)

### IV. Project Status

Minutes generated by [OnBoard](#).

A. Retreat Action Plan Review

Review the retreat action plan to make sure we are where we should be. Discuss how to move things forward.

This will be reported out at the quarterly meeting.

 [WDBBCW 2022 Strategic Retreat Summary - Updated 11-23-22.docx](#)

B. Comprehensive Regional and Local Plan Modification

Area are required to submit Regional and Local plans to the state. Area 12 and 13 submitted their plan in 2021 and was approved. Midway through the plan the state requires the plans to be looked at and modifications can be made. Area 12 and 13 have agreed to hire one consultant to propose the modifications for both areas. We were going to submit for RFQ, but the BCW/Workforce attorney does plan modifications and because she has already been procured we can use her services (billed under General Advice) to modify the plans. She was cheaper than the quote I had from Mr. Shinder along with already being procured creates a manageable timeline. The BCW/Workforce will invoice Area 13 for their portion. This plan will have to have comment periods before finalizing the modifications. It is due back to the state by the end of May 2023.

Rochelle is currently working on the reviewing the plans.

C. Policy updates

The Self-Sufficiency policy is due for review at the February meeting, to be presented at the quarterly meeting.

In February we will review the policies to update over the next year.

V. Operator RFQ

The Operator RFQ is still out for quotes. The question and answer portion is closed. The quotes are due Jan. 31, 2023. Once all quotes are received, staff will forward all quotes to the Operator RFQ Review Committee. Staff has scheduled a meeting for the review committee to review the quotes. Goal is presentation at the Quarterly meeting for approval.

VI. Adjourn

A. Next meeting is scheduled for February 27, 2023

This meeting will be the 4th Monday of February due to President's Day Holiday on the 3rd Monday of February.