

Minutes

Butler · Clermont · Warren/Workforce Development Board

Dec 5, 2022 at 3:00 PM

<https://us02web.zoom.us/j/82976202067?pwd=bSsvOC91akN1dFVva1hQeGxldkhRQT09>

Attendance

Members Present (Remote):

Dan Bates, Jessica Dean, Becky Ehling, David Fehr, Ron Rohlfing, Traci Stivers

Members Absent:

Kevin Boehner, Tate Borcoman, Pamela Green, Joy Lytle, Michael McNamara, Jill Meyer, Amy Miller, Matt Schnipke, Zach Stanfield, Mike Stater, Ann Steward, Sherry Taylor, Steve Whyne

Guests Present (Remote):

Matt Fetty, Barb Meyer, Eric Plummer, Daphne Reeves

I. Welcome and Attendance

Michael was unable to attend the meeting due to conflict in schedule. Becky stepped in on behalf of Michael. There were other board members present.

Meeting was called to order at 3:04 pm

A. Minutes from November 7, 2022 meeting

 [BEST Committee Minutes 11-07-2022 - Draft.docx](#)

Minutes were approved as written for record

B. Board and Committee Meeting 2023

 [Board and Committee Meeting 2023 - Final.docx](#)

2023 meeting times were approved by board and a copy is attached for informational purposes.

There was discussion of possibly changing the meeting times for the BEST committee. Becky will send a doodle poll to see if 1:00 pm is better for committee or remaining at the 3:00pm time.

II. Roles and Responsibilities

 [Business Relations Committee - 7-19-22.docx](#)

It was noted the Roles and Responsibilities are attached for reference purposes.

III. Director of Community Relations Report

 [DCR 30 Day Report.pdf](#)

Traci presented her Director of Community Relations report. There was discussion around follow up for contacts made. Traci will document wrap around services to her connections in her quarterly reports.

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There was discussion of when DCR should "sell" the services offered by the BCW/Workforce and OMJ. It was decided she should first form strong connections with businesses and community so there is a level of trust.

IV. Old Business

- A. Review the 30-60-90 day goals for Director of Community Relations.

 [Director of Community Relations 30-60-90.docx](#)

DCR has exceeded the expectations in the 30-60-90-day document. Exec. Dir. has been asked to update and present back to the committee. Items to include:

1. Economic Development - include municipalities and townships
2. Education partners
3. Better connection with Redi-Cincinnati

V. New Business

- A. Committee responses for direction the committee should focus on for future.

Becky presented an overview of the 3 answers to an email sent to the committee.

Discussion followed of how all 3 are valid points and Becky was asked to send a follow up email to the committee to see if more would respond. Becky stated she would send in January. This will provide the committee members the ability to refocus after the Holidays.

Suggestions of ways to engage the community:

1. Survey through the Chambers - what are the needs and concerns of the businesses and for salary benchmarking.
2. BEST Committee sponsor a round table (90 Minute Breakfast)
3. Ohio LMI has regional statistics
1. Strategies to find, recruit workforce to fill the upcoming needs over the next couple of years.
2. How to connect with employers to understand their needs.
3. Can the BEST team help employers understand their local market from a pay/benefits perspective?

all know Warren County is different from Clermont County, Hamilton County, etc.

 [Warren County 2019 wage and benefit.xlsx](#)

VI. Adjourn

Meeting adjourned at 3:59 pm

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- A. The next meeting will be held on February 6, 2023 from 3PM-4PM.
There will be no January meeting due to the Holiday (January 2, 2023)