

Budget and Finance Committee Minutes

Butler ☐ Clermont ☐ Warren/Workforce Development Board
Nov 9, 2022 at 3:30 PM

Attendance

Members Present (Remote):

Sal Consiglio, Becky Ehling, David Fehr, Ron Rohlfing, Michelle Snow, Traci Stivers

Guests Present (Remote):

Amy Miller

I. Welcome and Attendance

The Chair opened the meeting at 3:32 pm. She asked if there were questions/comments about the agenda, there were none.

A. Meeting Minutes from October 12, 2022

 [Budget and Finance Committee Minutes 10 12 2022 - OnBoard.docx](#)

The minutes were shown and Chair asked if there were any corrections or questions about the minutes. Hearing none the minutes will stand as the official documents for the meeting.

II. Roles and Responsibilities

 [ROLE OF THE FINANCE COMMITTEE.docx](#)

Chair noted the Roles and Responsibilities are for members to use as reference.

III. Status of Funds

A. Sal Presentation of Status of Funds Spreadsheet (Presenters: Sal Consiglio)

 [Status of Funds Liq. 9-30-22.pdf](#)

 [Status of Funds liq 9-30-23.pdf](#)

 [Status of Funds Liq 9-30-24.pdf](#)

Sal presented on the Status of Funds. Status of Funds liquidating 9-30-22 have been fully expended.

Status of Funds liquidating 9-30-23 are right on target as years past. The beginning is always a little slower to start but we should start worrying about if they are going to be able expend all of the money until January.

Status of Funds liquidating 9-30-24 have no money spent yet because we need to discuss how we will disperse the money to each of the OMJ.

1. Disbursement of Funds to OMJ's and Administration OMJ's are waiting for their disbursement of funds. Committee recommendation on how much money to hold at Admin level.

Budget and Finance Committee Minutes

Butler ☐ Clermont ☐ Warren/Workforce Development Board
Nov 9, 2022 at 3:30 PM

The PY 23 allocation has already been distributed to each of the OMJs. Discussion was held on whether to send all of the allocation of FY 23 monies to each of the OMJs or should we hold some money, as was done in the past, at the Administration level. Executive Director was questioning if the Board still wants to make a line item in the budget for Outreach? Exec. Dir. learned yesterday there will be an option to apply for and renewal of the Business Resource Network (BRN) Grant which could take care of the expenditure for outreach. After discussion it was the recommendation of the Committee Members along with the Executive Director to not hold any money back this year at the Administration level and to disperse all the FY23 money to the OMJs as outlined in the distribution document Sal presented.

B. Status of Funds Dashboard

 [Finance Dashboard - 09 30 2022 liquidating 09 30 2022.pdf](#)

 [Finance Dashboard - 09 30 2022 liquidating 09 30 2023.pdf](#)

 [Finance Dashboard - 09 30 2022 liquidating 09 30 2024.pdf](#)

Each dashboard was displayed for a quick review of the committee. Committee members were pleased with the way this committee has been able to take the status of funds and create the dashboard. It is nice to have both ways to view the funds.

IV. Budgets

A. OhioToWork Budget (Presenters: Becky Ehling, Sal Consiglio)

 [OhioToWork Budget.xlsx](#)

Discussion was held on the breakdown of the OhioToWork budget. David Fehr would like to see more used for direct customer services. Ron and Michelle saw the benefit of the job fair items for brand recognition. There was discussion about ordering shirts for OMJ and BCW staff. The concern is turnover at the OMJ and if we would be starting to brand just to stop. Becky computer did a shut down, so the budget was tabled for the next committee meeting,

V. Adjourn

Next Budget and Finance Committee Meeting is December 14, 2022, from 3:30 pm to 4:30 pm.

With no further business before the committee the Chair closed the meeting at 4:15 pm