



Emerging Workforce (Youth) Committee

Meeting Minutes

Butler Clermont Warren/Workforce Development Board
Aug 9, 2023 at 2:00 PM EDT

Attendance

Present: Remote

Members: Boyce Swift-Chair, Roy Breehne, Karen Karnes,

Staff: Becky Ehling, Traci Stivers, Brittney Stephens, Amy Miller

Guest: Jessica Dean, Greg Hudson, Riley O'Grady, Daphnee Reeves, Anthony Riccardi, Joe Schroder, Chelsea Engel, Matt Fetty

Absent:

Members: Justin Phillips

I. Welcome & Attendance (Presenters: Boyce Swift)

Committee Chair Boyce Swift called meeting to order at 2:02pm

A. Minutes from past meetings (Presenters: Boyce Swift)

Brittney has been working very hard and has caught up the minutes for all the committees.

Boyce is asking for attendance to be updated to reflect when he started as a board member. Once this has been updated, minutes will stand official for all meetings listed.

1. Meeting Minutes 11-9-22

 [Emerging Workforce \(Youth\) Committee Minutes 11-9-22.docx](#)

2. Meeting Minutes 12-14-22

 [Emerging Workforce \(Youth\) Committee Minutes \(1\) 12-14-2022.docx](#)

3. Meeting Minutes 1-11-23

 [Emerging Workforce \(Youth\) Committee Minutes 1-11-2023.docx](#)

4. No Meeting Minutes 2-8-23, meeting was cancelled

5. Meeting Minutes 3-8-23

 [Emerging Workforce \(Youth\) Committee Meeting Minutes 3-8-23.docx](#)

6. Meeting Minutes 4-12-23

 [Emerging Workforce \(Youth\) Committee Meeting Minutes 4-12-23.docx](#)

7. Meeting Minutes 5-10-23
[!\[\]\(694fcb4611893e9db5249daba48abfc1_img.jpg\) Emerging Workforce \(Youth\) Committee Meeting Minutes 5-10-23.docx](#)
8. Meeting Minutes 6-14-23
[!\[\]\(8ec8d5dc48934930a762fecf6ecbe179_img.jpg\) Emerging Workforce \(Youth\) Committee Meeting 6-14-23Minutes - 2.docx](#)
9. Meeting Minutes 7-12-23
[!\[\]\(c34a15e67573dae8fbb88f4cbfb0f2e9_img.jpg\) Emerging Workforce \(Youth\) Committee Meeting Minutes \(1\) 7-12-23.docx](#)

II. Roles & Responsibilities (Presenters: Boyce Swift)

[!\[\]\(3dfb8d66e81160ad61421a3452093d1b_img.jpg\) Youth Committee Roles and Responsibilities.docx](#)

III. Presentations

A. Youth Surveys (Presenters: Amy Miller, Jessica Dean, Chelsea Engel)

Jessica Dean, presented the Career Connection Survey from the Youth Contract. The form used is current for the year, with 25 total responses for student lead survey. Some key points from surveys: Students like text communication, Transportation is a common barrier

Some suggestions during presentation of Surveys:

CCMEP possible name change (Ask youth what they would want this name to be)

What if the committee wanted to tackle initiative for students to take drivers education, obtain a license, and possibly see about an inexpensive used car to assist with transportation barriers with the youth.

Can committee assist with identifying areas youth are residing in and seeking businesses in this area that are willing to hire youth for employment, that way if there is a transportation barrier youth can walk or ride a bike? Maybe survey businesses within 3-4 miles that are willing to work with youth.

How can our group use the information obtained from youth surveys?

Possibly survey businesses and ask what if any barriers they can help with and do a mass send out.

Easterseals will use the information from all surveys for businesses to be able to work with youth and prepare their workforce.

IV. Retreat Summary Discussion (Presenters: Boyce Swift)

Review the Retreat Summary and how to define career pathways.

 [BCW Workforce Strategic Planning Working Document \(final\).pdf](#)

 [WDBBCW 2022 Strategic Retreat Summary - Updated 6-29-23 \(003\).docx](#)

What should committee be focusing on?

What will the committee do?

What should this committee be doing? Are we action or Solution?

Becky shared that all committees can make a solution and present to the Executive Committee for motion to approve.

Define career pathways

Define market competitive solutions

Committee to come up with 3-4 recommendations to present to Board at next Quarterly or Executive meeting to let them know what the committee is working on.

V. Discussion

What are the committees thoughts on meeting quarterly instead of monthly?

Boyce would like to have longer meetings to be able to get more done. He agrees to quarterly meetings, this will presented to governance for their thoughts. There will be a planning meeting on 08/23/2023 at 2pm to work on creating survey questions. This is not a committee meeting.

Where do we want this to go?

VI. Adjourn (Presenters: Boyce Swift)

Next Emerging Workforce (Youth) Committee meeting will be on September 13th 2023 from 2:00pm-3:00pm

Committee Chair Boyce Swift closed meeting at 3:08pm