

Attendance

CEO's/Proxies Present (Remote)

David Painter, David Fehr

Members Present (Remote):

Joy Lytle, Karolyn Ellingson, Michael McNamara, Michelle Snow, Ron Rohlfig

Members Absent:

Tate Borcoman, Andreas Brockmann, Donald Dixon, Shannon Jones, Martin Russell

Staff Present (Remote):

Becky Ehling, Vetta Brantley

Guests Present (Remote):

Amy Miller

I. Welcome

Joy Lytle is filling in for Ron Rohlfig, Chair, as he had another commitment and will be late to the meeting.

II. Roll Call/Quorum

Becky did roll call. There is quorum.

III. Call Meeting to Order

Joy called the meeting to order at 1:33 p.m.

IV. Consent Agenda

Motion:

Motion to approve the consent agenda with the removal of the Operator's RFP. Mr. Fehr would like to discuss this item in more detail.

Motion moved by David Fehr and motion seconded by Michael McNamara. Verbal roll call -

Motion carried

A. Creation of Review Committee for the Youth Contract

Members for the Committee
Andreas Brockmann
Ron Rohlfig
Sal Consiglio
Anthony Ricciardi
Zach Stanfield ??
Becky Ehling
Traci Stivers

B. Creation of Review Committee for the Operators Contract

Members for the Committee

Anthony Ricciardi
Karolyn Ellingson
Michael Howell -??
Joy Lytle - ??
Sal Consiglio
Becky Ehling
Traci Stivers

C. Roster Update

Jerrica Kruse will no longer be the OOD representative for the BCW/Workforce. She is recommending Jennifer Pitman as her replacement. The Governance Committee is in agreement with Jerrica recommendation. Upon approval by this committee, Staff will proceed to have her officially appointed through the Commissioners.

D. Review Meeting Dates and Times for 2023

 [Board and Committee Meeting 2023.docx](#)

V. Creation of Review Committee for the Operators Contract

Members for the Committee

Anthony Ricciardi
Karolyn Ellingson
Michael Howell -??
Joy Lytle - ??
Sal Consiglio
Becky Ehling
Traci Stivers

There was discussion about the current contract has the possibility of 1 more 1 year renewal. David Fehr wanted to know why were were putting out for RFP now. Becky explained this would put the contracts back onto the correct 2 year cycles which coincides with the state funding. Amy, along with the Consortium, does a great job as the Operator, just trying to get all contracts back in line after COVID.

Motion:

Motion to approve the formation of the Review Committee for the Operators Contract

Motion moved by Karolyn Ellingson and motion seconded by David Painter. Verbal Roll Call -

Motion Carried

VI. Committee Updates

Becky gave administrative report - reached out to Judy Boyko, Butler County Administrator along with West Chester, Liberty, and Hamilton Chambers for recommendations to fill the 4 vacant seats on the Board for Butler.

Traci Stiver, Director of Community Relations will start October 24, 2022, Becky has been working to make sure all onboarding paperwork is being filed properly.

Becky gave an overview of the Washington DC Flyin. There were good connections made, not only on the local level but State & Federal level.

Becky continues to meet with partners. Ron and Becky met with Daphne Reeves to better learn about the Clermont OMJ

The OMJs are feeling better from the interaction with the Board.

A. Governance Committee

This committee reviewed the recommendation of the BEST committee for the Director of Community Relations position and has been giving recommendation for the Board Orientation.

B. Budget & Finance Committee

2022 is liquidated but not reflected in the Aries/CFIS as the software is having issues moving of funds. The state is aware and is working to fix the issue.

2023 is on schedule as history has shown.

Dashboards were shown to provide high level view of the funds and how they are on schedule.

The committee will oversee Dimalanta's Contract for Outreach. Dimalanta will submit documentation on how the \$115K is being spent.

C. BEST Committee

Reviewed and vetted Job Apps and Description for the Director of Community Relations. Becky provided a 30-60-90 day document outlining the DCR goals her first 120 days. Michael explained the process used to hire the DCR.

From a list of multiple candidates it was narrowed down to 7 candidates for 1st round interviews, then the field was narrowed to 2 finalist for 2nd round interviews. The hiring committee offered the position to Traci Stivers who will begin 10/24. She has a background in government along with marketing experience.

Tate, Ron, Joy, Michael and Becky were on the hiring committee.

Next meeting scheduled for 11/7 at 4:00 p.m.

D. Emerging Workforce (Youth) Committee

The committee began talks on the next RFP. The committee recommended a Review Committee which was approved in the Consent Agenda.

Ohio Department of Education will attend next meeting to speak about different pathway's for youth upon graduation.

E. Education & Training Committee

Karolyn presented - The Workforce Development Forum was held on September 23, 2022 at Miami University VOA. Becky sent out a survey to the 67 attendees with the following results

~94-96% approval rating for the topics covered and having another Forum,

Attendees had a chance to submit topics they would like to see covered in the future.

The opening session panel discussion was the highlight

The Breakouts - Grants, - Education and Training Opportunities - Non-Traditional Employment, attendees liked thinking outside the Box by hiring 2nd chance/Fair Chance employees as well as retired workers.

There were vendor tables where the business could gather further information about different opportunities which are available.

Many felt it was an educational experience as they were not aware of many of the services.

Karolyn and team did a great job. Ron recommends HR Directors be included as they are desperately in need of assistance.

VII. Executive Session

A. Motion to go into Executive Session

Motion:

To go into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the employee, official, licensee, or regulated individual requests a public hearing by division (G)(1) of section 121.22 of the Revised Code.

Motion moved by Michael McNamara and motion seconded by David Fehr. Verbal Roll Call - Motion Carried

B. Return from Executive Session

Returned from Executive Session at 2:26 p.m.

C. Any Actions from Executive Session

Action Item - Ron has some items to work on and Committee will follow up at the next meeting on November 15, 2022.

VIII. Adjourn

Motion:

Motion to adjourn the meeting at 2:27 p.m.

Motion moved by David Fehr and motion seconded by Joy Lytle. Roll Call - motion carried

A. Next Executive Committee Meeting - Hold is November 15, 2022 from 1:30 pm to 2:30 pm