

Attendance

Members Present (Remote):

Becky Ehling, Matt Owens, Jennifer Pitman, Ron Rohlfing, Traci Stivers

Members Absent:

Michael Howell

Guests Present (Remote):

Matt Fetty, Daphne Reeves

I. Welcome and Attendance

Chair opened the meeting at 11:02 am. He asked if there were questions/comments about the agenda, there were none.

Jennifer Pitman is a new board member, the Chair ask for introductions.

A. Meeting Minutes from October 17, 2022

 [Governance Committee Minutes 10 17 2022 - OnBoard Draft.docx](#)

The minutes were reviewed by committee, there were no corrections or questions about the minutes. The minutes will stand as the official document for the meeting.

II. Roles and Responsibilities

 [Board Development Committee.docx](#)

Roles and Responsibilities are for members to use as reference.

III. Board Membership Status

Jennifer Pitman has been approved by the commissioners.

Becky and Traci met with Duke Energy, It was discussed to approve Abby Melampy as a business representative for Butler County for the board. Becky will gather her information and proceed with her through the process.

Becky met with Boyce Swift from Greater Hamilton YMCA about representing Butler County in the CBO (Community Based Organization) member spot. He is interested. Committee suggests moving forward.

During discussion Becky explained the process to appoint the 2 members. She has already spoken with Judy Boyko, administrator for Butler County, for her approval as representatives and has reached out to the Hamilton Chamber to ask their for recommendation, each business must be recommended by a chamber. Becky will continue to move candidates through the process.

Becky presented 5 other candidates for the remaining 2 Butler County board member spots. It was decided to contact all 5 and if they are not willing to sit on board yet,

maybe they would like to sit on a committee to start. This will help with backfilling of board members in the future.

Becky mentioned Boyce and 1 business representative was recommended by the Butler OMJ and the other 4 business representatives was recommended by Easterseals/Redwood.

IV. Project Status

A. Retreat Action Plan Review

 [WDBBCW 2022 Strategic Retreat Summary.docx](#)

The committee reviewed the plan and recommended for the quarterly meeting, staff stop light the colors to show where the BCW/Workforce is on the goals of the retreat.

Ron mentioned Area 12 & 13 working together with the Princeton schools when they have job fairs.

B. Comprehensive Regional and Local Plan Review

Becky explained the 4 year combined regional and local plan must have a biennial review. This will be due the first half of 2023. Area 13 and Area 12 would like to work together to hire a consultant to assist with the review. It was suggested David Shinder who helped Area 12 with the 4 year plan. Becky will keep the committee updated on the status of the consultant.

V. Operator RFP Review

Becky explained where the process is for the Operators RFP. She has the document and is reviewing. Once any corrections has been reviewed by the attorney, Becky will set a meeting for the review committee. Becky will send the Operator RFP to the review committee ahead of the meeting so members will have time to review before meeting.

VI. New Items

Chair asked if there were any new items for discussion. Matt Fetty asked about updating the training list with specific members from the WEIT list. This will help with better spending of the training funds. Matt Owens explained how Area 13 just revised theirs and suggested speaking with them.

VII. Adjourn

Before adjourning there was discussion on the meeting dates and times for 2023 along with the timing of the Dec. meeting. Currently the January and February meetings fall on Holidays. It was decided to proceed with the December meeting as scheduled and to move the January and February meetings to the 4th Monday of the month from 11:00 am to 12:00 pm.



Governance Committee Minutes

Butler ☐ Clermont ☐ Warren/Workforce Development Board

Nov 21, 2022 at 11:00 AM

With no further discussion for the committee, the meeting was adjourned at 11:56 am.

- A. Next meeting is scheduled for December 19, 2022 from 11:00 am to 12:00 pm