



# Budget and Finance Committee Meeting

## Minutes

Butler Clermont Warren/Workforce Development Board

Oct 11, 2023 at 3:30 PM EDT

@ <https://us02web.zoom.us/j/84685074472?pwd=Z0RrZUxOTVZhNU1FbFZXeVVPNVk0QT09>

### Attendance

#### Present: Remote

**Members:** David Fehr-Chair, Ron Rohlfing

**Staff:** Becky Ehling, Traci Stivers, Brittney Stephens, Sal Consiglio

**Guest:** Matt Fetty, Dana Heller

#### Absent:

Members: Boyce Swift

#### I. Welcome and Attendance (Presenters: David Fehr)

Committee Chair, David Fehr opened meeting at 3:31pm.

#### A. Meeting Minutes from September 13, 2023 (Presenters: David Fehr)

 [Budget and Finance Committee Meeting Minutes 9-13-2023.docx](#)

No questions or comments from committee, minutes will stand as official meeting minutes.

#### II. Roles and Responsibilities (Presenters: David Fehr)

 [ROLE OF THE FINANCE COMMITTEE.docx](#)

#### III. Status of Funds (Presenters: Sal Consiglio, David Fehr)

Sal Consiglio reviewed the finances with the board. Sal reports that the grants liquidating 9/2023 are nearly 100% expended, he reported that the Adult and Dislocated Worker are showing a small amount available, however it was an error on entering the numbers and indicates it will all close out for 09/30/2023. Sal does not feel that there are any concerns. Chair-Fehr congratulated everyone for the great work getting the money spent for 09/30/2023

Sal reported all grants liquidating 09/2024 have quite a bit of money already spent for Adult and Dislocated Worker and we are going to have to ask the State for more money.

Becky reports that we are going to ask for Rapid Response money. Sal reported all grants liquidating 09/30/2025, budgets have been distributed to counties. Money can start being used and already has. Sal states that we are definitely going to need more money. Youth Compliance is meeting performance requirements.

A. Presentation of Status of Funds

 [Status of Funds Liq 9-30-23.pdf](#)

 [Status of Funds Liq 9-30-24.pdf](#)

 [Status of Funds Liq 9-30-25.pdf](#)

 [Youth Compl.pdf](#)

B. Status of Funds Dashboards

 [2023.pdf](#)

 [2024.pdf](#)

 [2025.pdf](#)

IV. Budgets (Presenters: Sal Consiglio, David Fehr)

A. Budget to Actual Report

 [FYE 06-30-2024 WIB Bdgt vs Act - Sep2023.xlsx](#)

Sal reported on Budget to Actual and states that we are 23% spent and he has no concerns as we are on track. He reports that he is going to have the calendar year 2024 report ready for November meeting to be approved to send to Quarterly Full/CEO Board meeting in December.

B. OhioToWork Budget

The money for the breakfast at the 2nd Annual Workforce Forum will come from this budget.

 [OhioToWork Budget.xlsx](#)

No change, money will be coming out for expenses for breakfast for the forum.

V. General Discussion

A. Visa

How are we doing with the old visa bill and where are we in the new visa process?

Executive Director Ehling has sent everything off to Chase.

She is working with someone local at a Chase bank to get everything done to get the new BCW/Card.

B. Update on CFIS

State is making all financial information put into CFIS to meet performance. We have been working with State and Easterseals to make sure we understand how we need to put information into CFIS.

VI. Adjourn (Presenters: David Fehr)

Next Budget and Finance meeting will be November 8th 2023 from 3:30pm to 4:30pm.

Committee Chair Fehr closed meeting at 4:07pm