



# Emerging Workforce (Youth) Committee

## Meeting Minutes

Butler Clermont Warren/Workforce Development Board

Oct 11, 2023 at 2:00 PM EDT

@ <https://us02web.zoom.us/j/86968619613?pwd=X5G1KjO2Kn2K3Xuu5E4WTCWAcNSbst.1>

### **Attendance**

#### **Present: Remote**

Members: None

**Staff:** Becky Ehling, Traci Stivers, Brittney Stephens

**Guests:** Sarah Dods, Rob Edling, Dana Heller, Greg Hudson, Riley O'Grady, Anthony Ricciardi, Jesse Simmons, Chelsea Engle

#### **Absent:**

Members: Roy Breehne, Jessica Dean, Matt Fetty, Karen Karnes, Amy Miller, Justin Phillips, Boyce Swift

#### I. Welcome and Attendance (Presenters: Boyce Swift)

Committee Chair Boyce Swift was out of town for a conference. Executive Director Ehling lead and opened meeting at 2:01pm.

##### A. Meeting minutes from September 13, 2023 (Presenters: Boyce Swift)

 [Emerging Workforce \(Youth\) Committee Meeting Minutes 9-13-23.docx](#)

No comments or questions. Minutes will stand as official minutes.

#### II. Roles and Responsibilities (Presenters: Boyce Swift)

 [Youth Committee Roles and Responsibilities.docx](#)

#### III. Discussion (Presenters: Boyce Swift)

##### A. Youth Survey

 [Youth Survey.docx](#)

Executive Director Ehling presented the youth survey that was distributed to committee on 10/06/2023. Committee members are encouraged to start delivering to youth. We are asking to have results by 10/27/2023, so that staff can get results analyzed for next committee meeting. Brittney Stephens added link to chat for anyone that did not receive.

Committee discussion on youth joining the committee in the future. Suggestions to seek a youth voice for committee:

Easterseals during a focus group

YMCA- staffed youth

Schools-Possibly add this to a career focused program and make part of an assignment for extra credit.

Riley O'Grady asked that we draft a letter or flyer indicating expectations with an understanding of why, letting students know that we need their help and they have a voice.

Staff will draft letter and work with outreach and engagement firm to develop and send to committee for feedback, once approved staff will send letter to committee to start using to find youth voice to add to committee.

#### IV. Adjourn (Presenters: Boyce Swift)

Next Emerging (Youth) Workforce meeting will be held on November 8, 2023 from 2:00pm to 3:00pm.

Executive Director Ehling closed meeting at 2:23pm and made note that meetings will continue monthly for rest of 2023 and will look at every other month in 2024.