



Emerging Workforce (Youth) Committee

Meeting Minutes

Butler Clermont Warren/Workforce Development Board
Nov 8, 2023 at 2:00 PM EST

@ <https://us02web.zoom.us/j/86968619613?pwd=X5G1KjO2Kn2K3Xuu5E4WTCWAcNSbst.1>

Attendance

Present: Remote

Members: Boyce Swift-Chair, Roy Breehne, Karen Karnes

Staff: Becky Ehling, Traci Stivers, Brittney Stephens, Amy Miller

Guests: Sara Dods, Daphne Reeves, Anthony Ricciardi, Jena Short, Chelsea Engel

Absent:

Members: Justin Phillips

I. Welcome and Attendance (Presenters: Boyce Swift)

Chair-Boyce Swift welcomed everyone to the committee meeting and opened meeting at 2:00pm.

A. Meeting Minutes from October 11, 2023

 [Emerging Workforce \(Youth\) Committee Meeting Minutes 10-11-23.docx](#)

Committee has no questions, comments, or corrections. Minutes will stand as official minutes.

II. Roles and Responsibilities (Presenters: Boyce Swift)

 [Youth Committee Roles and Responsibilities.docx](#)

III. Discussion (Presenters: Boyce Swift)

A. Youth Survey

Feedback from any results collected this far.
Staff is working with Outreach firm to get a flyer for the meeting.

 [Youth Survey Summary.pdf](#)

Executive Director Ehling and Operations Assistant Stephens presented Youth Survey results to committee. Committee was please to see that there were 34 responses to summarize.

OMJ Operator Amy Miller informing committee that youth having a mentor is very beneficial. She asked if committee would want to under take youth mentorship? She also suggested reaching out to create a possible partnership with programs that already have volunteers in place to assist with mentorship. Executive Director Ehling agreed to reach out to make a connection WCCS Senior Program.

Chair, Boyce Swift asked what recommendations can we make as a committee to present to Full Board?

Operations Assistant Stephens will send email to committee with link to survey dashboard as well as all individual responses. Partners will review with youth and bring suggestions back to the next committee meeting.

Chair Swift wants to gather information to know what is most beneficial to assist the partners that are working with the youth.

B. Flyer to hand to youth for Committee

 [BCW0076 Youth Comittee Flyer \(4\).pdf](#)

Committee was please with the flyer but did have a couple corrections.

Corrections will be sent to marketing and out reach firm by Brittney to flyer updated and sent out to committee.

Committee also had a discussion about once the youth have been found to join the committee to let them create there own committee, establish a chair and vice chair and have them attend committee meetings to report feedback.

C. Board and Committee Meeting Schedule for 2024

 [Proposed Board and Committee Meeting 2024.docx](#)

Committee agrees to 2024 schedule, will move forward to present to Full Board.

IV. Adjourn (Presenters: Boyce Swift)

The next Emerging (Youth) Workforce Committee Meeting will be held on December 13, 2023 from 2:00pm-3:00pm.

December meeting will be canceled and the next committee meeting will be January 10 2023 from 2:00pm-3:00pm.