



Governance Committee Meeting Minutes

Butler Clermont Warren/Workforce Development Board

Dec 18, 2023 at 11:00 AM EST

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<https://us02web.zoom.us/j/84964645956?pwd=VTlnMTJnUGl1TlhJSldtdHVLd3FQQT09>

Attendance

Present: Remote

Members: Chair-Ron Rohlring, Jennifer Pitman, Matt Smith, Nathan Strange

Staff: Becky Ehling, Brittney Stephens, Traci Stivers, Amy Miller

Guests: Benjamin McCall, Daphne Reeves

Absent:

Members: Michael Howell, Abby Melampy

I. Welcome & Attendance (Presenters: Ron Rohlring)

Committee Chair Rohlring was finishing up another meeting so Executive Director Ehling called meeting to order at 11:03am, there after Committee Chair Rohlring joined the meeting and took over.

A. Meeting Minutes for October 16, 2023

 [Governance Committee Meeting Minutes 10-16-2023.docx](#)

No questions, comments, or corrections from committee. Minutes will stand as official minutes.

II. Roles & Responsibilities (Presenters: Ron Rohlring)

 [GovernanceRoles and Responsibilities.docx](#)

III. Board Certification Status (Presenters: Ron Rohlring, Becky Ehling)

The Board is now certified.

 [Area 12 Board Certification Final - Signature.pdf](#)

Committee Chair Rohlring wanted to acknowledge what a "Big Deal" this is and point out this is largely due to Executive Director Ehling and her team. He pointed out that the Board has not been certified in several years and this is a huge success and everyone should be very proud.

IV. Project Updates (Presenters: Ron Rohlring, Becky Ehling)

A. Policies that are currently being worked on

1. 12-605 Follow-up

We have combined the Adult, Dislocated Worker, and Youth Follow up to be one policy. We are asking to rescind policy 12-501B (follow-up for Adult and Dislocated worker) and use combined follow-up 12-605 for all follow-up services.

 [Follow up.pdf](#)

Committee noted a couple of corrections that they would like made. They all agree once changes are made they can approve via email to be sent for Executive Committee approval for January meeting.

B. Bylaws Review

V. General Discussion (Presenters: Ron Rohlfig, Becky Ehling)

A. 501c3

ED Ehling is asking for committee to put a hold on bylaw review as they may need updated once the 501c3 is established. Committee agrees to hold off on bylaw review at this time. Becky gave committee update on contracts with attorney for 501c3.

VI. Adjourn (Presenters: Ron Rohlfig)

The next Governance Committee Meeting will be February 26, 2024 from 11:00am to 12:00pm

Committee Chair Rohlfig thanked everyone for attending and wished everyone a Happy Holiday. Chair Rolfing closed meeting at 11:34am.