



Emerging Workforce (Youth) Committee

Meeting Minutes

Butler Clermont Warren/Workforce Development Board
Jan 10, 2024 at 2:00 PM EST

Attendance

Present: Remote

Members: Chair- Boyce Swift, Katie Levesque

Staff: Traci Stivers, Brittney Stephens, Amy Miller

Guests: Sara Dods, Josh Hisle, Greg Hudson, Daphne Reeves, Chelsea Engel

Absent:

Members: Roy Breehne, Becky Ehling, Karen Karnes, Justin Phillips

I. Welcome & Attendance (Presenters: Boyce Swift)

Committee Chair Boyce Swift called meeting to order at 2:00pm.

A. Meeting Minutes from November 8, 2023

 [Emerging Workforce \(Youth\) Committee Meeting Minutes 11-8-23.docx](#)

Committee has no questions, comments, or corrections. Minutes will stand as official minutes.

II. Roles & Responsibilities (Presenters: Boyce Swift)

 [Youth Committee Roles and Responsibilities.docx](#)

III. Discussion (Presenters: Boyce Swift)

A. Youth Survey

Where are we on finding youth?
How many do we have?
Are we forming a focus group?
What do we need to do to set up?

Operator, Amy Miller stated that Butler County has 6 potential candidates that are interested in participating in the Emerging Workforce Youth Committee Focus Group.

Committee threw around ideas of next steps.

1. Will there be a lead for a Subgroup or Focus group that will lead and report back to committee at meetings.

2. How often do we want them to meet?
3. Hold a special meeting to "vet" interested candidates, explain to them what a board is, why we want them to do this, and what we want to know from them. Meeting might have to be in the evening. Committee is willing to do this.

Amy Miller will work on dates for meeting and send to committee.

Committee Chair Swift is asking for committee to reread the survey results that sent to committee in November and bring ideas to March meeting on how to move forward.

IV. Adjourn (Presenters: Boyce Swift)

Reminder, the Emerging Workforce (Youth) Committee Meetings are now every other month on the odd months.

The next Emerging (Youth) Workforce Committee Meeting will be held on March 13, 2024 from 2:00pm-3:00pm.

Committee Chair Swift closed meeting at 2:17pm.