



Budget & Finance Committee Meeting Minutes

Butler Clermont Warren/Workforce Development Board
Apr 10, 2024 at 3:30 PM EDT

Attendance

Present: Remote

Members: David Fehr

Staff: Sal Consiglio, Becky Ehling, Brittney Stephens, Amy Miller

Guests: Linda Walsh, Josh Hisle, Daphne Reeves

Absent:

Members: Ron Rohlfing, Traci Stivers, Boyce Swift

I. Welcome & Attendance (Presenters: David Fehr)

Committee Chair Fehr welcomed everyone to meeting and called meeting to order at 3:32pm.

A. Meeting Minutes from January 10, 2024

 [Budget & Finance Committee Meeting Minutes 1-10-24.docx](#)

No questions, comments, or corrections. Minutes will stand as official minutes.

II. Roles & Responsibilities (Presenters: David Fehr)

 [ROLE OF THE FINANCE COMMITTEE.docx](#)

III. Status of Funds (Presenters: David Fehr, Sal Consiglio, Becky Ehling)

Sal presented Status of Funds and reports that for monies liquidating 09/30/2024 we are 100% spent/obligated for all.

He reported that admin monies are at 81% and need watched.

BRN is at 50%, Becky stated that this money will be spent/obligated on time as she is working on commercials that will obligate the rest of the money.

RESEA PY22 is 100% spent and we are now spending in RESEA PY23.

Monies liquidating 09/30/2025 are already being spent for Adult and Dislocated Worker, all counties are now operating a waiting list. Youth has started spending for 09/30/2025 monies. Admin has not been touched for 09/30/2025. RETAIN has not been spent and we are unsure it will be spent. OMJ Branding is being held at admin level as we are waiting on quotes for rebrand. FY24 Rapid Response is at 50% spent.

Youth compliance is acceptable.

A. Presentation of Status of Funds

 [9-30-24.pdf](#)

 [9-30-25.pdf](#)

 [Youth Compliance.pdf](#)

B. Status of Funds Dashboards

 [Area 12 Dashboard WORKSHEET 9-24.pdf](#)

 [Area 12 Dashboard WORKSHEET 9-25.pdf](#)

 [RESEA.pdf](#)

IV. Budgets (Presenters: David Fehr, Sal Consiglio, Becky Ehling)

A. Budget to Actual

 [Copy of CYE 12-31-2024 WIB Bdgt vs Act - Mar2024.pdf](#)

Sal presented Budget to Actual and feels good about spending. There was a large purchase of \$5044.50 for new outreach materials to be created and printed due to new OMJ rebrand as well as we were out of materials. This is not reflected in current budget. David Fehr would like budget to be adjusted and updated to reflect expense and a recommendation for where the money is going to allocate from.

B. OhioToWork Budget

 [Copy of OTW Cash Balance.xlsx](#)

V. General Discussion (Presenters: David Fehr, Becky Ehling)

Old credit card is officially closed.

Outreach materials - \$5044.50 - out of stock and rebranding

ED Ehling reported that old Visa card is finally closed and we are spending on new Chase card and reports that everything is running very smooth with getting the bill paid on time.

ED Ehling also reported that she sent in a grant proposal for State Capital Funds to try and secure funding to purchase 3 mobile units for each one of the OMJ Centers to utilize.

VI. Adjourn (Presenters: David Fehr)

The next Budget and Finance Committee meeting will be May 8, 2024 from 3:30pm-4:30pm.

Committee Chair Fehr closed meeting at 4:28pm.