



Emerging Workforce (Youth) Committee

Meeting Minutes

Butler Clermont Warren/Workforce Development Board
Mar 13, 2024 at 2:00 PM EDT

Attendance

Present: Remote

Members: Chair- Boyce Swift, Katie Levesque, Karen Karnes

Staff: Becky Ehling, Brittney Stephens, Traci Stivers, Amy Miller

Guests: Lydia Burns, Sarah Dods, Josh Queen, Daphne Reeves, Chelsea Engel

Absent:

Members: Roy Breehne, Emily Crawford, Josh Hisle, Justin Phillips

I. Welcome & Attendance (Presenters: Boyce Swift)

Committee Chair Boyce Swift was not present to open meeting. Executive Director Ehling opened meeting at 2:04pm.

A. Meeting Minutes from January 10, 2024 Meeting

 [Emerging Workforce \(Youth\) Committee Meeting Minutes 1-10-24.docx](#)

No questions, comments, or corrections. Meeting minutes will stand as official minutes.

II. Roles and Responsibilities (Presenters: Boyce Swift)

 [Youth Committee Roles and Responsibilities.docx](#)

III. Discussion (Presenters: Boyce Swift)

Discussions were had on formatting youth sub-group/focus group. Amy Miller suggested that the April meeting with youth become a pilot to see how it goes, how many participants show up.

Boyce gave suggestions on another program who he just engaged with called Adopt a Class and would like to talk about a possible partnership as they are modeling this type of idea already.

ED Ehling talked about possibly inviting Adopt a class to a committee meeting to present on their program. Boyce liked this idea and will do an E-introduction.

Katie Himes will donate Kings Island tickets as an incentive to the participants who attend the pilot meeting.

ED Ehling will reach out to mentor programs to see if there would be anyone willing to become a youth mentor.

A. Youth Sub-Group/Focus Group Update

At the January Meeting the following was discussed:

Operator, Amy Miller stated that Butler County has 6 potential candidates that are interested in participating in the Emerging Workforce Youth Committee Focus Group.

We are still looking for more participants, **does Easterseals, Clermont OMJ, Warren OMJ or any other committee members have anyone interested in participating.**

Committee threw around ideas of next steps.

1. Will there be a lead for the Focus group that will lead and report back to committee at meetings?
2. How often do we want them to meet?
3. A special meeting to "vet" interested candidates, explain to them what a board is, why we want them to do this, and what we want to know from them is set for **April 23rd from 4 pm-6 pm with the main part of the meeting being held from 4:30-5:30 at the Butler County OMJ.**

Committee Chair Swift is asking for committee to reread the survey results that sent to committee in November and bring ideas to March meeting on how to move forward.

 [BCW0076 Youth Committee Flyer \(5\).pdf](#)

 [Youth Survey Summary.pdf](#)

IV. Adjourn (Presenters: Boyce Swift)

The next Emerging Workforce (Youth) Committee Meeting will be held on May 8, 2024 from 2:00pm-3:00pm.

Committee Chair Swift closed meeting at 2:52pm.