



BEST Committee Meeting Minutes

Butler Clermont Warren/Workforce Development Board
May 6, 2024 at 1:00 PM EDT

Attendance

Present:

Members: Chair- Zach Stanfield, David Fehr, Scott Gafvert, Tonya Stone

Staff: Becky Ehling, Traci Stivers, Brittney Stephens, Amy Miller

Guests: Eric Plummer, Dan Bates, Daphne Reeves, Amy Smith

Absent:

Members: Kevin Boehner, Tate Borcoman, Roy Breehne, Justin Conger, Josh Hisle, Ron Rohlfing, Matt Schnipke, Mike Stater, Steve Whyne

I. Welcome & Attendance (Presenters: Zach Stanfield)

Committee Chair, Zach Stanfield open meeting at 1:02pm.

A. Meeting Minutes from March 4, 2024

 [BEST Committee Meeting Minutes 3-4-24.docx](#)

No questions, comments, or corrections. Minutes will stand as official meeting minutes.

II. Roles & Responsibilities (Presenters: Zach Stanfield)

 [Business Relations Committee - 7-19-22 \(3\).docx](#)

III. Director of Community Relations Report (Presenters: Traci Stivers)

DCR, Stivers gave update to committee on the progress that she has made and continues to make towards her 2024 goals that she set for herself. She reported on her engagements and events that she has and continues to attend. She gave update on her recent attendance to the annual NAWB Conference in Washington DC and the connections and learning events that she gained from her attendance.

A. DCR Presents Report

 [BEST Committee Report May 24.pdf](#)

 [DCR BEST May Dashboards 2024.pptx](#)

B. Q & A with DCR

IV. Discussion

A. 2023 Strategic Retreat Planning tool update.

 [BCW Workforce Strategic Planning Working Document .xlsx](#)

ED Ehling presented the progress to the 2023 Strategic Planning Worksheet and shared that progress towards all that have been completed and continue to get worked on. Committee feels that the sheet is current and up to date and being worked on everyday. No changes are requested at this time.

B. Website Updates (Presenters: Traci Stivers)

DCR, Stivers gave update to the revamp of the BCW Website. She reports that the flow is better and showed the committee all the recent corrections that have been made.

V. Adjourn (Presenters: Zach Stanfield)

The next BEST Committee Meeting will be July 1, 2024 from 1:00pm-2:00pm.

Chair, Stanfield closed meeting at 1:35pm.

A. The next quarterly non sanctioned Board social will be May 21, 2024 at 6:00pm at Valley Vineyards.