



Budget & Finance Committee Meeting Minutes

Butler Clermont Warren/Workforce Development Board
Tuesday, August 27, 2024 at 3:30 PM EDT

Attendance

Present: Remote

Members: Chair-David Fehr, Ron Rohlfig

Staff: Becky Ehling, Sal Consiglio, Brittney Stephens, Traci Stivers, Amy Miller

Absent:

Members: Josh Hisle, Daphne Reeves

I. Welcome & Attendance (Presenters: David Fehr)

Committee Chair David Fehr opened meeting at 3:32pm.

A. Meeting Minutes from May 8, 2024

 [Budget & Finance Committee Meeting Minutes 5-8-24.docx](#)

No comments, questions, or corrections. Minutes will stand as official meeting minutes.

II. Roles & Responsibilities (Presenters: David Fehr)

 [ROLE OF THE FINANCE COMMITTEE.docx](#)

III. Status of Funds (Presenters: David Fehr)


Sal Consigilo presented the Status of Funds to committee. He reports that grants that are liquidating 09/30/2024 are 100% spent except for a small amount lingering for the youth contract due to a reporting issue in CFIS. He reports that he has no concerns about this money being spent. He reports that grants liquidating on 09/30/2025 have started being spent. He reports that we are way ahead on spending with Adult and Dislocated Worker grants. He reports that Butler County has already started spending the PY24 money for grants liquidating on 09/30/2026. Sal reports that he has a concern that we are already spending money for 2026. Amy Miller-Operator, shares that Butler is operating on a waitlist currently.

David Fehr would like an explanation or plan to present to the Full Board for the RETAIN Money as well as the Quest Money that has yet to be spent.

A. Presentation of Status of Funds

 [Status of Funds -As of July 31 2024 liquidating 09-30-24.pdf](#)

 [Status of Funds -As of July 31 2024 liquidating 09-30-25.pdf](#)

 [Status of Funds - As of July 31 2024 liquidating 9-30-26.pdf](#)

 [Youth Complainece.pdf](#)

B. Status of Funds Dashboards

 [Liquidating 9-24 as of July 31 2024.pdf](#)

 [Liquidating 9-25 as of July 31 2024.pdf](#)

 [Liquidating 9-26 as of July 31 2024.pdf](#)

IV. Budgets (Presenters: David Fehr)

Sal presented the WIB Admin Budget and reports that we are right on track with spending and has no concerns at this time.

David Fehr requested a 2025 WIB operating budget be ready for the October 9, 2024 Budget & Finance Meeting, to be approved to send to Executive Meeting in October. Becky, Sal, and Staff will meet to get this completed.

A. CY24-CY25 Budget

 [Copy of CYE 12-31-2024 WIB Bdgt vs Act - Jul2024.xlsx](#)

B. Ohio to Work Budget

 [OTW Cash Balance.xlsx](#)

V. Discussion (Presenters: David Fehr)

ED Ehling reported that we did not get awarded the state funds to purchase the mobile units for the 3 OMJ's.

ED Ehling reported that we did receive the State Special Project Money for the replacement of the BRN Grant and we are using this for outreach.

ED Ehling reported that we have applied for a Duke Energy Grant to help offset the cost of the Annual Forum and we are awaiting on a response for that.

David Fehr noted that he would like to schedule a time to meet with Becky and staff to discuss moving forward once the 501c3 is established in regards to accounting and who will be handling money , checks, credit cards, etc... A meeting will be scheduled to begin strategies for this.

VI. Adjourn (Presenters: David Fehr)

The Next Budget & Finance Committee Meeting will be September 11, 2024 from 3:30pm-4:30pm.

David Fehr closed the meeting at 4:22pm.

This meeting will be canceled since there is a Quarterly Full/CEO Board meeting the week before. The next Budget and Finance Committee Meeting will be October 9, 2024.

- A. The Next Quarterly Full/CEO Board meeting will be September 5, 2024 from 8:00am-9:30pm at FESTO.