



Education & Training Committee Meeting

Minutes

Butler Clermont Warren/Workforce Development Board

Monday, July 22, 2024 at 3:00 PM EDT

Attendance

Present: Remote

Members:, Karen Karnes

Staff: Becky Ehling, Brittney Stephens, Amy Miller

Guests: Kim Gates, Andrew Hoekzema, Josh Hisle

Absent:

Members: Cheryl Brackman, Samy Broyles, Karolyn Ellingson, Susan Hakel, Margaret Jenkins, Nick Linberg, Joy Lytle, Daphne Reeves, Doug Reichenberger, Julie Ridge, Robert Sheehan, Traci Stivers

I. Welcome & Attendance (Presenters: Karen Karnes)

Committee Chair Karen Karnes opened meeting at 3:03pm.

A. Meeting Minutes from June 24, 2024

 [Education & Training Committee Meeting Minutes 6-24-24.docx](#)

Minutes were presented, no questions, comments, of corrections.
Minutes will stand as official minutes.

II. Roles & Responsibilities (Presenters: Karen Karnes)

 [Ad-Hoc Committees.docx](#)

III. 3rd Annual Workforce Development Forum (Presenters: Karen Karnes, Becky Ehling)

 [BCW0089 3rd Annual Workforce Development Forum Flyer 7.3.24c.pdf](#)

Chair Karnes presented update to committee on the progress that has been made getting everything in place for the Forum. ED Ehling also highlighted updates that speakers are locked in, flyer is completed and being sent out, there are already people registering. ED Ehling also informed committee that staff applied for a Duke Energy Foundation Grant to cover cost for the Forum, it has not yet been awarded, however there are other funds that are able to be used if not awarded.

IV. WIET List (Presenters: Karen Karnes, Traci Stivers)

Operations Assistant Stephens gave update to progress on WIET List.

V. Adjourn (Presenters: Karen Karnes)

The Next Education and Training Committee Meeting will be held August 26, 2024 from 3:00pm-4:30pm.

Committee agrees to keep hold on calendar for the August 26th meeting incase something urgent comes up with the Forum, however they do not feel that a meeting is warranted at this time with the great planning and progression that staff is making with the Forum.

Chair Karnes closed meeting at 3:28pm.