



Governance Committee Meeting Minutes

Butler Clermont Warren/Workforce Development Board
Monday, August 19, 2024 at 11:00 AM EDT

Attendance

Present: Remote

Members: Chair- Ron Rohlfing, Roy Breehne, Abby Melampy, Jennifer Pitman, Nathan Strange

Staff: Becky Ehling, Brittney Stephens, Traci Stivers, Amy Miller

Guest: Josh Hisle

Absent:

Members: Michael Howell, Daphne Reeves, Matt Smith

I. Welcome & Attendance (Presenters: Ron Rohlfing)

Committee Chair Ron Rohlfing opened meeting at 11:02am.

A. Meeting Minutes from June 17, 2024

 [Governance Committee Meeting Minutes 6-17-24.docx](#)

No questions, comments, or corrections. Minutes will stand as official minutes for the June 17, 2024 meeting.

II. Roles & Responsibilities (Presenters: Ron Rohlfing)

 [GovernanceRoles and Responsibilities.docx](#)


III. Policies (Presenters: Ron Rohlfing, Becky Ehling)

Committee reviewed policies and approve polices to move to Executive Committee. Committee commended staff for their hard work and dedication to getting all polices up to date.


A. Serving Application with Close Relation

 [12-512.docx](#)

B. Policy 12-701-Implementation of Workforce Development Services Under the Quality Jobs, Equity, Strategy, and Training (QUEST) Round One Disaster Recovery National Dislocated Worker Grants (DWGs)

 [Policy 12-701-Implementation of Workforce Development Services Under the Quality Jobs Equity Strategy and Training \(QUEST\) Round One Disaster Recovery Nat.docx](#)

- C. 12-724-Implementation of Workforce Development Services Under the Quality Jobs, Equity, Strategy, and Training (QUEST) Disaster Recovery National Dislocated Worker Grants (DWGs) Phase 2

 [12-724-Implementation of Workforce Development Services Under the Quality Jobs Equity Strategy and Training \(QUEST\) Disaster Recovery National Dislocated .docx](#)

- D. Policies and Definitions to Archive

 [12-508 Exemption for Supplemental Grants.docx](#)

 [12-511.docx](#)

 [12-517.docx](#)

 [12-519.docx](#)

 [Definition- Definition of Substantial Attachment to Workforce.docx](#)

 [Definition dislocated Worker Eligibility.docx](#)

 [Definition of close family.docx](#)

 [Definition-Definition of Substantial Layoff.docx](#)

- IV. Roster Update (Presenters: Ron Rohlfing, Becky Ehling)

- A. Governance Committee Roster

 [Governance Committee Roster Aug 2024.docx](#)

ED Ehling gave update on Governance Committee Roster and asks for committee approval to clean up roster with members that are no longer attending. Committee agrees.

- B. BCW/Workforce Board Roster

 [BCW Workforce Roster 8-14-24.pdf](#)

ED Ehling gave update on the 4 vacant Board slots and the efforts being made to fill the positions. ED Ehling has 2 labor prospects, 1 is completing paperwork and has met with staff. The other one is meeting with staff next week.

- V. 501c3 Status (Presenters: Ron Rohlfing, Becky Ehling)

ED Ehling gave update on progress of 501c3. We have our tax exempt status, however we are waiting on the Federal Government to issue or designation.

Adjourn (Presenters: Ron Rohlfing)

Committee Chair Rohlfing closed meeting at 11:29pm.

A. Next Quarterly CEO/Full Board Meeting

The next Quarterly CEO/Full Board Meeting will be September 5, 2024 from 8:00am-9:30am at FESTO.

B. Next Non-Sanctioned Board Social

Quarterly Social will be held Monday August 19, 2024 beginning at 5:30pm at Sonder Brewing then at 6:45pm we will move to Breakout Games.