



Budget & Finance Committee Meeting Minutes

Butler Clermont Warren/Workforce Development Board
10/9/2024 3:30 PM EDT

Attendance

Present: Remote

Members: David Fehr-Chair, Ron Rohlfing, Nathan Strange

Staff: Becky Ehling, Brittney Stephens, Traci Stivers, Amy Miller

Guests: Paige Sheridian, Daphne Reeves

Absent:

Members: Sal Consiglio, Josh Hisle

I. Welcome (Presenters: David Fehr)

Committee Chair David Fehr opened meeting at 3:32pm.

A. Meeting Minutes from August 27, 2024

 [Budget & Finance Committee Meeting Minutes 8-27-24.docx](#)

No corrections, comments, or questions. Minutes will stand as official meeting minutes.

II. Roles & Responsibilities (Presenters: David Fehr)

 [ROLE OF THE FINANCE COMMITTEE.docx](#)

III. Status of Funds (Presenters: David Fehr, Sal Consiglio, Becky Ehling)

A. Presentation of Status of Funds

 [Status of Funds Liquidating 9-30-24 as of August 31st 2024.pdf](#)

 [Status of Funds liquidating 09-30-2025 as of August 31 2024.pdf](#)

 [Status of Funds Liquidating 09-30-2026 as of August 31st 2024.pdf](#)

 [Youth Compliance.pdf](#)

ED Ehling presented the status of funds. She reports that all grants liquidating 09/24/2024 minus the Quest and RESEA have been spent. She reports that the Quest grant will soon be starting to get some monies spent as there is progress with moving forward with programming. RESEA is currently being spent. Grant liquidating are already well spent. She reports that once the there is more money

to request, however we are unable to request until we have met a certain spending number. Grants liquidating in 09/26 have already started being spent for Adult. Youth Compliance is currently on track and there are no concerns there.

B. Status of Funds Dashboards

 [Liquidating 9-24 as of August 31 2024.pdf](#)

 [Liquidating 9-25 as of August 31 2024.pdf](#)

 [Liquidating 9-26 as of August 31 2024.pdf](#)

IV. Budgets (Presenters: Sal Consiglio, David Fehr, Becky Ehling)

A. Budget to Actual

 [Budget.pdf](#)

B. CY24-CY25 Budget

 [Copy of Budget CY25.xlsx](#)

C. Ohio to Work Budget

 [OTW Cash Balance.pdf](#)

ED Ehling presented the budgets. No concerns at this time with the spending. CY25 Budget is ready to move to Executive Committee for approval and adoption.

Motion:

Motion to move CY25 Budget to Executive Committee for approval and adoption.

Motion moved by Ron Rohlring and motion seconded by Nathan Strange. All in favor, motion carried.

V. Discussion (Presenters: David Fehr, Becky Ehling)

A rough draft of the SOP for the 501c3 was presented to the committee.

Committee would like to examine this more and move between the Governance and Budget and Finance Committees to polish and finalize with a goal of January 2025 for completion.

A. Proposed 2025 Committee Meeting Schedule

 [Proposed Board and Committee Meeting 2025.docx](#)

Committee agrees to cancel June 2025 meeting and keep December 2025 meeting as a hold at this time.

VI. Adjourn (Presenters: David Fehr)

The Next Budget and Finance Committee Meeting will be November 13, 2024 from 3:30-4:30pm.

Committee Chair David Fehr closed meeting at 4:26pm.