



Education & Training Committee Meeting

Minutes

Butler Clermont Warren/Workforce Development Board

10/21/2024 3:00 PM EDT

Attendance

Present: Remote

Members: Chair- Karen Karnes, Doug Reichenberger(came into meeting at 3:24pm)

Staff: Becky Ehling, Traci Stivers, Brittney Stephens, Amy Miller

Guests: Rob Edling, Josh Hisle, Paige Sheridan, Julie Ridge, Samy Broyles, Susan Hakel, Brittney Cousins

Absent:

Members: Cheryl Brackman, Karolyn Ellingson, Margaret Jenkins, Nick Linberg, Joy Lytle, Amy Miller, Daphne Reeves, Robert Sheehan

I. Welcome & Attendance (Presenters: Karen Karnes)

Chair Karen Karnes opened meeting at 3:01pm.

A. Meeting Minutes from July 22, 2024

 [Education & Training Committee Meeting Minutes 7-22-24.docx](#)

No questions, comments or corrections. Minutes will stand official.

II. Roles & Responsibilities (Presenters: Karen Karnes)

 [Ad-Hoc Committees.docx](#)

III. 3rd Annual Workforce Development Forum (Presenters: Karen Karnes)

A. Survey Results

Operations Assistant Brittney Stephens presented survey results to committee. We had 22 responses as of 10/21/2024. Responses were very good and feedback was also good.

Discussion was started to plan for next years forum. Samy Broyles with Miami University is sending email to find out about securing Miami VOA again for the 2025 forum. Possible date will be 09/19/2025. Time will stay as 8am-12pm.

Possible topics-work life balance, multigenerational employment, hiring gen z and gen x.

IV. Discussion

A. 2024 Retreat Strategic Planning Tool

 [2024 BCW Workforce Strategic Planning Working Document.xlsx](#)

ED Ehling presented the 2024 retreat planning tool. ED Ehling will send email to committee with attachments of areas that this committee is taking the lead on so that committee can start working on these at the next committee meeting.

B. 2025 Proposed Meeting Schedule

 [Proposed Board and Committee Meeting 2025 10-10-24.docx](#)

Committee agrees to proposed meeting schedule.

V. Adjourn (Presenters: Karen Karnes)

Chair Karnes closed meeting at 3:44pm.